



No. 298 / Date 28/05/2025

Quotation Call Notice for deployment of Security personnels & installation of CCTV for the Vikash Mela-2025

Sealed quotations are invited from intending firms/ agencies having GST & PAN for the following works of the Vikash Mela-2025 to be organized at Prashasanik Bhawan Ground, Jajpur Town from **11th to 17th June-2025**. The sealed tenders should reach the Zilla Parishad Office, Jajpur through Regd. Post/ Speed Post/ courier up to **10.00 A.M on 04.06.2025** in the Office of the CDO-cum-E.O, ZILLA PARISHAD, Jajpur, which will be opened on **04.06.2025 at 11.00 A.M** in the Office of **CDO-cum-E.O, Zilla Parishad, Jajpur** in presence of the bidder or their authorized representatives. **The Envelop of the quotation should super scribe "QUOTATION DOCUMENT FOR SECURITY WORKS OF VIKASH MELA-2025"**. The details nature of works and speciation are annexed at Annexure-A. For convenience and effective delivery, the tender is to be treated as a composite package of services. Evaluation of the competitive bidding price will be made taking into account the sum **total amount quoted on the entire items**. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

Ashu
CDO-cum-E.O 28.5.25
Zilla Parishad, Jajpur

Memo No. 299 Date: 28/05/2025

Copy to the Addl. District Magistrate, Jajpur with a request to affix the quotation call notice in the notice board of Collectorate, Jajpur for wide publication and information of the general public.

Ashu
CDO-cum-E.O 28.5.25
Zilla Parishad, Jajpur

Memo No. 300 Date: 28/05/2025

Copy to the District e-governance Manager, Jajpur for information. He is requested to web-hoist the tender call notice along with tender paper for wide publication and information of the general public.

Ashu
CDO-cum-E.O 28.5.25
Zilla Parishad, Jajpur

Memo No. 301 Date: 28/05/2025

Copy to the Notice Board of Zilla Parishad, Jajpur & all district offices notice board for wide publicity and information of the general public.

Ashu
CDO-cum-E.O 28.5.25
Zilla Parishad, Jajpur



Annexure-A

Sl. No.	Category	Unit	Working Time	Rate Per Unit (In Rs.)
1	Guard with Lathi	1	8 hrs. per day (per shift)	
3	Supervisor	1	8 hrs. per day (per shift)	
4	CC TV (Camera, monitor & DVR)	10	Entire event period (24hrs. x 7days)	

Seal & Signature of Bidder



**TERMS & CONDITIONS FOR SECURITY WORKS FOR ORGANISATION OF VIKASH
MELA-2025 TO BE HELD FROM 11TH TO 17TH JUNE-2025 AT PRASHASANIK BHAWAN
GROUND, JAJPUR TOWN**

01. The rate of Security Works should be inclusive of all transportation charges, loading and unloading charges and all taxes etc.
02. The quotationers are to enclose the attested copy of the following documents along with the quotation paper and the original certificate is to be produced for verification if felt necessary at the time of finalization in the quotation.
 - (a) Copy of GST registration certificate.
 - (b) Copy of the PAN Card.
 - (c) Copy Similar Work Experience document if any.
03. The sealed quotation should reach the Zilla Parishad Office, Jajpur on or before 04.06.2025 by 10.00 A.M through Registered Post / Speed Post / courier.
04. The quotation paper will be opened by the Tender Committee on 04.06.2025 at 11.00 AM onwards in presence of the quotationers or their authorised agents in the Office of the CDO-cum-E.O, Zilla Parishad, Jajpur.
05. The quotation received beyond the stipulated date and time and without the above required documents should be liable for rejection.
06. **The security work will be treated as a package of work. So the lowest quoted cost (all items unit cost) will be taken into consideration while finalizing the bidder.**
07. The successful quotationer should deploy security guards, supervisor and installation of CCTV before one day of the said event.
08. The rates can be negotiated depending on the situation prevailing at the time of opening and finalization of the quotation.
09. The bidder should have adequate past experience for the above work and submitted documentary evidence for past experience.
10. The payment will be made on successful completion of work as per the Govt. procedure and norms.
11. The contract of tenders should be valid for one year from the date of issue of work order.
12. The undersigned reserves the right to reject or cancel any or all quotations without assigning any reason thereof. Any dispute in this matter will be settled up under the jurisdiction of Jajpur district.

Ashw...
CDO-cum-E.O
Zilla Parishad, Jajpur