

DHARMASALA, TAHASIL

Order No. 4547 /dt. 10.06.2025

RE- TENDER QUOTATION CALL NOTICE

Quotations are hereby invited from the interested light vehicle owner to provide one Bolero/Scorpio, vehicle on hire basis for official use in the Dharmasala Tahasil Office, as per following specifications, terms and condition.

SPECIFICATION

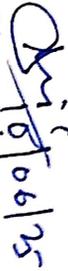
- i. The vehicle should be a Bolero/Scorpio or equivalent type.
- ii. The service provider, participating in the bidding process under in the tendering.
- iii. The service provider shall have a valid GST registration to participate in the tendering
- iv. The Vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration Vehicle is older than five years should be replaced by the service provider and must have valid registration certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid contract Carriage Permit, proof of up-to date tax payment etc. and D.L of the driver available all the times.
- v. The Department/Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injured made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
- vi. The Driver should be well behaved, gentle and obedient in nature and the remuneration of the driver shall be borne by the owner.
- vii. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder
- viii. Air condition diesel / Petrol vehicle in good running condition.
- ix. Monthly hire charged and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. Norms) of selected bidder will be paid in every succeeding month and no advance payment will be made.
- x. Period of contract is from **05.07.2025** to **04.07.2026** (12 months)
- xi. Apart from the normal working days the vehicle can be used on holidays/Sundays and even in odd hours in case of emergency situation.
- xii. All types of repair/maintenance are to be done by the vehicle owner at his cost including payment of tax etc & payment of wages of the Driver.
- xiii. The vehicle owner should have valid license and permit etc.
- xiv. The owner is responsible for engagement of one dedicated driver to perform the Govt. duty without any hesitation.
- xv. The owners should submit a certificate from MVI concerned about fuel consumption with the quotation.
- xvi. Fuel & lubricants will be supplied by this office.
- xvii. Log book and stock /issue register of fuel etc. are to be maintained according to Govt. procedure and signed by the driver and the officer using the vehicle.
- xviii. The quotations in sealed cover will be received from **17.06.2025** to **01.07.2025** except Sundays & Holidays in the Office Chamber of the Tahasildar, Dharmasala from **10 AM** to **5.30 PM**. The said quotations will be opened on **02.07.2025** at **11.00 AM** in presence of the bidders or their authorized representatives.



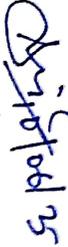
- xix. The concerned vehicle owner should execute an agreement containing above term and conditions in non judicial stamped paper with the under signed with 3 days of receipt of engagement order.
- xx. The undersigned reserves the right to cancel the contract of the vehicle at any time without prior notice and showing any reasons thereof.
- xxi. The Vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration Vehicle is older than five years should be replaced by the service provider. and must have valid registration certificate. Insurance Certificate, Fitness Certificate, Pollution Certificate, valid contract Carriage Permit, proof of up-to date tax payment etc.
- xxii. A sum of Rs. 1000/- (One Thousand) only shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the Tahasildar, Dharmasala of UCO, Bank, Dharmasala and submitted along with the tenders as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- xxiii. The vehicle must achieve a fuel efficiency of 10 K.M per litre.
- xxiv. The undersigned reserves the right to cancel any or all the quotations without showing any reasons thereof.
- xxv. In case the service prodder intends to withdraw the services of his/her vehicle and terminate the agreement, it shall be mandatory upon him/her to grant one month notice before such withdrawn of service and termination of agreement.
- xxvi. The Quotation for monthly hire charges of the vehicle (**Excluding Fuel Cost**) shall not be exceed **Rs. 37200/-**
- xxvii. The Quotation /Tender Call Notice Application is enclosed herewith (Annexure-B) must be filled & signature by the Quotationer/ Tender applied with all documents by Regd. Post / Speed Post by the Address of The Tahasildar, Dharmasala, Jaipur.
- xxviii. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement, and if the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


Tahasildar, Dharmasala

Memo No 4548 /Emgy. Dt. 10.06.2025
Copy of this quotation call notice forwarded to Asst., Nazar for publication in the office notice board.


Tahasildar, Dharmasala

Memo No 4549 /Emgy. Dt. 10.06.2025
Copy of this quotation call notice forwarded to the BDO, Dharmasala for displaying the same in their respective notice board for wide publication


Tahasildar, Dharmasala

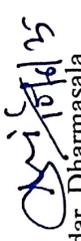
Memo No 4550 /Emgy. Dt. 10.06.2025

Copy to D-eGM, Jajpur for information and necessary action. He is requested to host the above quotation call notice in the District Website.


Tahasildar, Dharmasala

Memo No 4551 /Emgy. Dt. 10.06.2025

Copy submitted to the Sub-Collector, Jajpur for information and necessary action.


Tahasildar, Dharmasala

Memo No 4552 /Emgy. Dt. 10.06.2025

Copy submitted to the A.D.M., (Rev.)/A.D.M., (Gen.), Jajpur for information and necessary action.


Tahasildar, Dharmasala

Memo No 4553 /Emgy. Dt. 10.06.2025

Copy submitted to the Collector & D.M., Jajpur for favour of kind information.


Tahasildar, Dharmasala

General Information

Sl No	Particulars
1	Name of the Service Provider
2	Complete Address
3	GST Number
4	GeM Registration Number
5	Bank Account No and IFSC Code
6	Registration No. of Vehicle
7	Year of Manufacture
8	Make & Model
9	Date of registration
10	Name & complete address of the owner of vehicle
11	Fitness Certificate validity
12	Pollution Certificate validity
13	Permit validity
14	Insurance validity
15	Name / Address of the Driver
16	D.L. No. & Validity of the D.L. of the Driver
17	Contact Number of the Service provider
18	Contact number of Driver
19	Proposed hire Charge of the vehicle per month excluding fuel cost
20	Rate of fuel consumption / Mileage per litre

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of Tenderer