



Standard Bidding Document

FOR

Procurement of Printing and Distribution of Identity Card for Students and Teachers of 12 no. of PM SHRI Schools (2024-25) in Jajpur District

Notice Inviting Tender No. 2586 / Dated 07/08/2025

**OFFICE OF THE DISTRICT PROJECT COORDINATOR,
SAMAGRASHIKSHA, JAJPUR**



ସମଗ୍ର ଶିକ୍ଷା
समग्र शिक्षा
Samagra Shiksha



DISTRICT PROJECT OFFICE, SAMAGRA SHIKHYA, JAJPUR

No. 95861 /2025

Dated 07/08/2025

NOTICE INVITING TENDER (NIT)

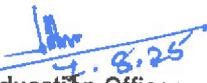
Sealed tenders are invited from the reputed & credible printers / firms / agencies for **Supply of Identity Cards & PM SHRI Logo Badge for Teachers and Students for 12 no. of PM-SHRI Schools (2024-25) in Jajpur district** in two bid systems (Technical & Financial Bid) as detailed below.

Name of the Tender	Bid processing fees	Amount of EMD	Last Date & time of receipt of Bid	Date & time of opening of Technical Bid
Supply of Identity Cards & PM SHRI Logo Badge for Teachers and Students of PM-SHRI Schools (2024-25)	Rs.3000/-	Rs.35000/-	18.08.25 5.30 PM	19.08.25 11 AM

The detailed BID document is available in the website www.Jajpur.odisha.gov.in and www.osepa.odisha.gov.in. Interested and eligible agency / firm may download BID DOCUMENT from the above website and apply accordingly. Corrigendum / addendum, if required, will be uploaded in the above web site. Hence potential bidders are requested to be in continuous touch with the above web site.

The Tender Inviting Authority (TIA) reserves the right to accept / reject any full or part / all BID/ cancel the entire selection process at any stage without assigning any reason thereof.

By the order of Collector, Jajpur


4.8.25
District Education Officer-cum-DPC
SamagraShiksha, Jajpur

Proceedings of District Level Tender Committee meeting for preparation of modalities for printing and supply of ID Cards and logo/ Batch for PM SHRI School held on 03-07-2025 at 11.30 A.M. in the coference Hall of Collectorate, Jajpur

The District Level Tender Committee meeting for preparation of modalities for printing and supply of ID Cards and logo/ Batch for 12 numbers of PM SHRI Schools in Jajpur district was held under the Chairmanship of Collector & DM, Jajpur on 03.07.2025 at 11.30 A.M. in the Conference Hall of Collectorate, Jajpur.

The following Members of the District Level Tender Committee present in the meeting.

1	Collector-cum-Chairman, Samagra Shiksha, Jajpur	Chairman
2	District Education Officer-cum-DPC	Convenor
3	GM, RJC, Kalinganagar, Jajpur	Member
4	ADEO (Scheme), Jajpur	Member
5	Financial Consultant, DPO, SS, Jajpur	Member
6	Programmer, MIS, SS, Jajpur	Member
7	Planning Coordinator, DPO, SS, Jajpur	Member

At the outset the DEO-cum-DPC, Jajpur welcomed all the members of the committee and informed that all the students and teachers of 12 PM SHRI Schools in Jajpur district will be given ID Cards and logo/Batch. Approximately 7000 numbers of Identity Cards will be printed and supplied to the students and teachers of PM SHRI Schools. As per the letter no 2857/CW/25 dated 04-03-2025 of OSEPA, Bhubaneswar, the Identity Cards and logo/Batch will be provided to all the students and teachers of 12 PM SHRI Schools in Jajpur district. After threadbare discussion, the specifications, quality, the terms & conditions and other requirements have been recommended and the detailed draft tender is annexed herewith as Annexure A. As the printing works assignment could not be executed in GeM Portal, the committee unanimously decided the procurement for printing and supply of ID Cards and logo/ Batch for 12 numbers of PM SHRI Schools in Jajpur district will be executed through open tender as per financial rule.

The detailed specifications recommended by the committee are given below.

SPECIFICATIONS

PM SHRI Identity Card

The specifications of the PM SHRI ID Card are as follows
ID Card Sample : Lanyards ID Card as per multicolor approved design

TYPE

Type of ID Card Holder : Rigid holders (full body cover)
Type of Lanyards : Synthetic Tape
Type of Clip : Stainless Steel

MATERIAL

Material OF Id Card TO FIT (MM) : High Quality PVC (White Color)
Material of Lanyards : Synthetic Tape

DIMENSION

Length of ID Card to fit (mm) : 90
Width of ID Card(mm) : 55
Length of Lanyards(cm) : 100
Thickness (mm) : 4



SHAPE & SIZE OF LANYARDS

Size of Lanyards, Width/Diameter (mm/mm) : 15 mm/3mm
Shape of Lanyards : Round Neck

PHYSICAL CHARACTERISTICS

Orientation of card holder : Vertical
Color : Imprint color and logo on the lanyards: Pre Printed Lanyards
Safety Mechanism: Non- Breakaway

PRINTING

As per approved designed both side Multicolor printing of cards and 15-20 mm multi-color printing of neck lanyards.
Language of Printing : Odia

PACKINGS

Type of Packing : Poly Bags (School wise)
Pack of : School wise

PM SHRI LOGO BADGE

The specification of the PM SHRI Logo Badge are as follows.

TYPE OF BADGE ; Rank Badge

MATERIAL & DESIGN

Shape : Circular
Material : Brass
Finish : Glossy
Design/Pattern : Digital Printing
Color : Color of PM SHRI Logo
Attachment Mechanism: Brass Clip

DIMENSION

Thickness : 2 mm
Diameter (in mm) : 45
Weight (in mm): 25 gram (decided)

PRINTING

As per approved design Multicolor printing of badge.

PACKINGS

Type of Packing : Poly Bags (School wise)
Pack of : School wise

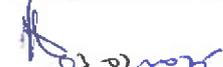

Planning Coordinator
Samagra Shiksha, Jajpur

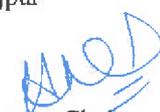

Programmer I/c
Samagra Shiksha, Jajpur


Financial Consultant
Samagra Shiksha, Jajpur


GM, RIC, Kalanganagar
Jajpur


ADEQ (Scheme)
Samagra Shiksha, Jajpur


District Education Officer-cum-DPC
Samagra Shiksha, Jajpur


Collector-cum-Chairman
Samagra Shiksha, Jajpur

IMPORTANT INFORMATION TO THE BIDDER.

S. No.	Particular	Details
1.	Tender Inviting Authority (TIA)	O/o District Project Coordinator, SamagraShiksha, At,-Baidyarajpur, Dist : Jajpur, 755007
2.	Availability of the Bid document	www.jajpur.odisha.gov.in and www.osepa.odisha.gov.in
3.	Date of Issue of the Bid	08.08.2025
4.	Last date and time of receipt of the Bid only through speed post / registered post / courier.	18.08.2025 up to 5.30 P.M
5.	Date & time for opening of Technical BID, Financial & sample verification.	19.08.2025 at 11.00 A.M
6.	Earnest Money Deposit (EMD) *(Refundable without interest)	Rs.35,000/- (Rupees thirty five thousand only)in shape of Banker Cheque / Demand Draft / Bank Guarantee
7.	Address & mode of submission of proposal	O/o District Project Coordinator, SamagraShiksha, , At-Baidyarajpur,Jajpur Town, DistJajpur, PIN 755007 Mode of Submission: Speed Post / Registered Post / Courier only to the address as specified above during the office hour only). Submission of proposal through other mode and late bid will be rejected.
8.	Place of Opening of Proposal:	O/o District Project Coordinator, SamagraShiksha, At,-Baidyarajpur, Dist : Jajpur, 755007
09.	Point of Delivery & Completion of supply	At the School point within 15 days from the date of work order
10.	Submission of Performance security &Signing of agreement.	within 3 days of issue of intimation letter in this regard.







BID DOCUMENT

FOR

Supply of Identity Cards & PM SHRI Logo Badge for Teachers and Students of PM-SHRI Schools (2024-25)

The District Project Coordinator, SamagraShiksha, Jajpurinvites bids from the reputed & credible printers / firms/ agencies for Supply of Identity Cards & PM SHRI Logo Badge for Teachers and Students of 12 nos of PM-SHRI Schools (2024-25) in Jajpurdistrict.The detailed terms & conditions of the above bid are as under;

SCOPE OF WORK AND GENERAL INSTRUCTIONS FOR BIDDERS

1. Eligibility Criteria :

The Printers /firms /agencies must have:

- (a) Valid AadharUdyog Registration for printing works.
- (b) Office as well as printing setup in the State of Odisha
- (c) Valid PAN & Income Tax Return for the Financial Year,2021-22,2022-23 & 2023-24 i.e Assessment Year 2022-23, 2023-24 & 2024-25.
- (d) Valid GST Registration under Odisha GST (OGST) Act.

2. Application Procedure:

- (a) The Bid has been invited under two bid system i.e. **Technical Bid and Financial Bid**. The interested bidders are advised to submit two separate sealed envelopes super scribed "Technical Bid for Supply of Identity Cards & PM SHRI Logo Badge for Teachers and Students of PM-SHRI Schools (2024-25)".Both sealed envelopes should be kept in another sealed envelope super scribed "Tender for Supply of Identity Cards & PM SHRI Logo Badge for Teachers and Students of PM-SHRI Schools in Jajpur District (2024-25)".

- (b) **Technical Bid & Financial Bid.**

The Bidder has to fill up the Technical bid Form (**Tech-1,Tech-2,Tech-3,Tech-04**) & submit it with a separate envelope with all self-attested documents / papers as mentioned in para-2 (f) .Similarly, the Financial Bid form has to be filled up as per prescribed form (**Fin-1 & Fin-2**) and to be submitted in separate sealed envelope. The bidder is to quote **rate per Id card and Badge separately** in the prescribed format (FIN-2). The**costper Id card and Badge** shall include cost of printing, material as specified under specification,School wise / Class wise packing, GST and all other charges/levies/duties, transportation &delivery cost of the complete material at School point.

The tender should be addressed to Office of the District Project Coordinator, Samagra Shiksha, At-Baidyaraipur, Dist : Jajpur-755007

- (c) The Bid document shall be available in website www.Jajpur.odisha.gov.in and www.osepa.odisha.gov.in
- (d) **Earnest Money Deposit (EMD):** The bidder is to submit EMD amounting to **Rs.35,000/-**.The EMD (refundable - without interest), may be submitted in shape of

Demand Draft from any Nationalized or scheduled bank drawn in favour of District Project Coordinator, SSA, Jajpur, payable at Jajpur Town, failing which the tender shall be rejected summarily . The EMD of the un-successful bidders shall be refunded within 30 days after award of contract. The EMD shall be forfeited in the event of withdrawal of the tender once submitted OR in case of a successful bidder who (i) fails to execute the agreement within specified period & (ii) not submitted performance security and/or express its inability to supply the finished material within the stipulated period. The EMD of successful bidder shall be refunded after receipt of Performance security.

- (e) The interested Bidders are to enclose self-attested photocopies of the following valid documents /papers in the **Technical Bid envelope**. The proposal submitted without the following documents/papers shall not be considered.
- Valid AadharUdyog Registration for printing works.
 - Proof of Office as well as printing setup in the State of Odisha
 - Valid PAN
 - Valid GST Registration Certificate under Odisha GST (OGST) Act.
 - DD/Bankers Cheque amounting to Rs.3,000/- as bid processing fee
 - EMD in shape of Demand Draft / Bankers Cheque / Bank Guarantee
 - Income Tax Return for the Financial Year,2021-22,2022-23& 2023-24.i.e Assessment Year 2022-23, 2023-24 & 2024-25.
 - Duly filled in, signed & sealed Tech-1,Tech-2,Tech-3 & Tech-4 formats.
 - Sample ID Cards and Badges duly signed & sealed mentioning the Specifications as well as name of the Bidder.
 - The Bidder must have experience in Printing of ID Card and Logo/Badges in any Government Organization. Proof of work orders should be enclosed.

3. Submission & opening of Tender:

The interested Bidders may submit the tender document complete in all respects along with EMD and other requisite documents on or before 18.08.2025 (in all working days) addressed to **Office of the District Project Coordinator, SamagraShiksha, At : Baidyarajpur, Dist : Jajpur**, only by **registered Post / Speed Post / Courier**. The Authority is not responsible for any postal delay. No other mode of submission of bid shall be entertained.

- Late Bidders:** Any bid received by the authority after the prescribed time and dateline for submission of bids will not be considered and opened. Thus the same is deemed to be rejected.
- The Technical bids shall be opened on the scheduled date and time in the **Office of Collectorate, Jajpur** in the presence of the representatives of the bidders, if any, who wish to be present on the spot at that time.

4. Evaluation of BID:

- A. The Bidder who meets the requirements specified in the Technical Bid will only be considered for participating in the Financial Bid. Financial Bid of the technically disqualified bidders will not be considered & opened.
- B. Mere technically qualified bidder quoting lowest price in the financial bid shall not be considered for award of contract rather the quality of the materials of the items will be given weightage. The decision of the purchase committee in this regard will be final.

5. Acceptance or Rejection of the Bids:

- (a) The TIA reserves the right to accept / reject any / all bids / cancel the entire selection process at any stage without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss/damage suffered by the bidder/s on account of such rejections.
- (b) Any bid with incomplete information is liable for rejection.

6. Performance Security Deposit:

The selected bidder shall have to submit Performance Security Deposit of 05% of contract value in shape of Bank Guarantee (BG) drawn on any Nationalized / Scheduled Bank in favour of the "District Project Coordinator, SamagraShiksha, Jajpur payable at Jajpur Town only before issue of the work order. The same shall be as per the **FORMAT-B** & its validity will be at least 30 days from the date of expiry of defect liability period.

7. Requirement & Delivery Schedule :

The selected firm shall supply of Identity Cards & PM SHRI Logo Badge for Teachers and Students of 12 nos of PM-SHRI Schools (2024-25) at School point with Class-wise and school wise packets within 15 days from the date of issue of the work order. Approximately 6798 numbers of ID Cards and 6798 numbers of Badges are required to be printed for the purpose. The above requirement may increase or decrease as per need. The total cost will be decided on the basis of actual nos. of pages printed & supplied. If any wrong entry in ID Card will found the successful Bidder will have to reprint the same without any additional cost.

8. Payment terms:

- (i) **On completion of delivery at School point:** Payment will be made after receipts of following documents from the successful bidder.
 - a. Challans towards satisfactory completion of supply of quantity to concerned school point as per supply order.
 - b. Receipt of "receive & stock entry certificate" from concerned HMs.
 - c. On fulfillment of conditions of the agreement.
 - d. Four self-inking carbon copies of the GSTIN invoice as well as bank details for payment purpose.
- 9. Only one tender should be submitted by one party. Submission of more than one tender will lead to rejection of all proposal of the bidder.
- 10. The bid validity period is 90 days from the date of opening of the financial bid. Accordingly the bidder shall submit the Bid.

11. The TIA reserves the right to reject any or all the bids without assigning any reason thereof. The TIA also reserves the right to modify any term in the bid document at the time of execution of contract, if felt necessary.

12. Resolution of Disputes:

- (a) Any dispute between the Tender Inviting Authority and the successful bidder/s should be addressed to the other party only in writing in their respective letter heads signed only by the designated signatories as in contract agreement. Both the parties shall make every effort to resolve the same amicably by mutual consultations.
- (b) If both the parties fail to resolve their dispute or difference by such mutual consultation within twenty-one days of its occurrence, the same will be referred to by either party for conciliation to the conciliation panel. For that purpose, both the parties, shall nominate each one member, and both the nominated members shall form the Conciliation panel. In case the panel members report failure of conciliation, the matter shall be referred to arbitration, by the Arbitrator, to be nominated by the Collector cum Chairman SS Jajpur. The Collector cum Chairman, SS shall nominate an Arbitrator, whenever required or when a request is made by the successful bidder/s, after the failure of conciliation, to nominate an Arbitrator. The arbitration proceeding shall be as per the provisions of the Arbitration and Conciliation Act 1996 of India.

13. Applicable Law and Jurisdiction of Courts:

- (a) The Contract shall be governed by and interpreted in accordance with the existing law of India in force.
- (b) All disputes relating to the contract is subject to the pecuniary jurisdiction of the Court at Jajpur Town.







COVERING LETTER

(ON BIDDER/S'S LETTER HEAD)

[Location, Date]

To:
The District Project Coordinator
SamagraShiksha, Jajpur

Subject: Supply of Identity Cards & PM SHRI Logo Badge for Teachers and Students of 12 no. of PM-SHRI Schools (2024-25) in Jajpur district.

Madam/Sir,

I/We, the undersigned, request you to participate in the selection process towards Supply of Identity Cards & PM SHRI Logo Badge for Teachers and Students of 12 no. of PM-SHRI Schools (2024-25) in Jajpur district in accordance with your Tender Call Notice No _____ dated _____. I/We are hereby submitting our proposal, which includes Technical Bid and Financial Bid separately.

I/We, hereby declare that all the information and statements made in this Technical BID are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our Bid. Our Bid will be valid for acceptance up to **90 Days** from the date of opening of the financial BID and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.

I/We, hereby unconditionally undertake to accept all the terms and conditions as stipulated in the BID document. In case any provision of this BID document are found violated, then TIA shall without prejudice to any other right or remedy be at liberty to reject our Bid including legal action as per law.

I/We remain,

Yours faithfully,

Place:

BIDDER/S'S OFFICIAL SIGNATORY

Date:

Name & Designation with Rubber Stamp

Bidder/s's Organisation (General Details)

SI No.	Description	Full Details
1	Name of the Bidder/s	
2	Address for Communication Tel :Fax: Email id :	
3	Name of the authorized person signing & submitting the bid on behalf of the Bidder/s: Mobile No. : Email id :	
4	Registration / Incorporation Details Registration No: Date & Year. :	
5	Local office in Odisha If Yes, Please furnish contact details	Yes / No
6	Bid processing fee Details Amount :Rs._____-/-	
7	EMD details	
8	GSTIN under Odisha GST (OGST) Act	
9	PAN	
10	Confirm to carry out assignments as per the scope of work of the Bid Document	YES
11	Confirm to accept all the terms and conditions as specified in the Bid Document	YES

Place:

BIDDER/S'S OFFICIAL SIGNATORY

Date:

Name & Designation with Rubber Stamp

9

Procurement of Printing and Distribution of Identity Card for Teachers and Students for 12 no. of PM SHRI Schools in Jajpur District for the year 2025-26





Check list of documents & Items to be enclosed with Technical Bid

Sl. No	Nature and Type of Document/Items	Whether enclosed (with page reference)	
		Yes / No	Page no.
1	Valid AadharUdyog Registration for printing works.		
2	Proof of Office as well as printing setup in the State of Odisha		
3	valid PAN		
4	valid GST Registration Certificate under Odisha GST (OGST) Act		
5	Filed Income Tax Return for the Financial Year2021-22,2022-23& 2023-24 i.e Assessment Year2022-23, 2023-24& 2024-25.		
6	DD/Banker's cheque amounting to Rs._____-/- as bid processing fee		
7	EMD in shape of Demand Draft / Banker'scheque / Bank Guarantee		
8	Duly filled insigned& sealed Tech-1,Tech-2,Tech-3 & Tech-4 formats.		
9	Sample papers duly signed & sealed mentioning the GSM as well as name of the manufacturer.		
10	Duly filled in FIN-1 & FIN-2 Form		

Place:
Date:

BIDDER/S'S OFFICIAL SIGNATORY
Name & Designation with Rubber Stamp/
Official Seal of the Firm.







(In Bidder's letter Head)

[Location, Date]

To:

The District Project Co-ordinator
SamagraShiksha, Jajpur

Undertaking / Declaration

1. I, _____ Son / Daughter / Wife of Shri _____, Proprietor / Director/ Authorized Signatory of the bidder, mentioned above, am competent to sign this declaration and execute this bid document;
2. I/we certified that I have not committed any offense –
 - (a) Under the Prevention of Corruption Act, 1988; or
 - (b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.
 - (c) I have not been debarred by any Central / State Government Organization/Bodies for the last 03 years."
3. I/we have carefully read and understood all the terms and conditions of the BID document and undertake to abide by them.
4. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I /We, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my BID at any stage besides liabilities towards prosecution under appropriate law.
5. I/we also certify that our firm has not been blacklisted / debarred / banned by any State Govt. / UT / Central Govt. /Govt. organization / Govt. Institution / PSU / Govt. run autonomous body, Society / OSEPA and or convicted by any court of law due to (a) Service or quality supplied (b) submission of fake or forged documents (c) submission of incorrect information/ suppression of vital information and facts / misrepresentation of quality certificates (d) non-performance or non-supply (e) any other reasons.
6. This is also certified that neither my-self nor my organization will be indulged in any corrupt practices so far as this bidding is concerned.

**Authorized Signatory [In full and initials]
Name and Designation of Signatory with Date and Seal:
Address of the Bidder**

COVERING LETTER

(In Bidder's Letter Head)

[Location, Date]

To

The District Project Coordinator,
SamagraShiksha, Jajpur

Subject: Supply of Identity Cards & PM SHRI Logo Badge for Teachers and Students for 12 no. of PM-SHRI Schools (2024-25) in Jajpur district – FINANCIAL PROPOSAL

Madam/Sir

I, the undersigned, offer to **Supply of Identity Cards & PM SHRI Logo Badge for Teachers and Students for 12 no. of PM-SHRI Schools (2024-25) in Jajpur district** in accordance with your Tender Call Notice No. _____, Dated: _____. Our attached Financial Proposal is for the sum of Rs. _____ [*Insert amount(s) in words and figures**].

The quoted rate is inclusive of School wise / Class wise packing, GST and all other charges/levies/duties, transportation cost & delivery of the complete material at School point. I do hereby undertake that, in the event of acceptance of our bid, the supply shall be made in respect to the terms and conditions as stipulated in the BID document.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the proposal of <90.> days from the date of opening of the Financial bid. I have carefully read and understood the terms and conditions of the Bid document and do hereby undertake to provide the article accordingly.

I understand that you are not bound to accept any proposal you receive.

I remain,

Yours faithfully,

Authorized Signatory [*In full and initials*]

Name and Designation of Signatory with Date and Seal:

Address of the Bidder :

- Amount must match with the one indicated in FIN-2.

(In Bidder's Letter Head)

Particulars	Rate Quoted per Card and Badge(in Rs.)	Approximate Total Number of Piece to be supplied	Total (in Rs.)
1	2	3	4= 2X3
Id card			
Badge			

The rate per A4 size sheet is inclusive of cost of paper, printing, scanning & planning, DTP, designing, all pre-press expenses, composing, editing, binding, Subject-wise /Class-wise / School- wise / CRC- wise / Block- wise packing, all other charges/levies/duties, transportation cost & delivery of the complete material at block point. Only GST as applicable shall be claimed extra.

NB: The rate per Card / Badge may be quoted up to two decimal points.

Place: BIDDER'S OFFICIAL SIGNATORY

Date: Name & Designation with Rubber Stamp/

Official Seal of the Firm.



Bank Guarantee Format for Furnishing EMD

To,
The District project Coordinator, SamagraShiksha, Jajpur

WHEREAS _____ (Name and address of the tenderer) (hereinafter called "the Tenderer") has submitted their offer dated _____ for Supply of Identity Cards & PM SHRI Logo Badge for Teachers and Students for 12 no. of PM-SHRI Schools (2024-25) in Jajpur district against the purchaser's Notice inviting tender No dated ____

KNOW ALL MEAN by these presents that We of having our registered office at (hereinafter called the "Bank") are bound unto the District Project Coordinator, SamagraShiksha _____ (hereinafter called "purchaser") in the sum of Rs. _____/- for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents.

Sealed with the Common Seal of the said Bank this day of 2025

THE CONDITIONS OF THIS OBLIGATION ARE:

1. If the Tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this Tender.
2. If the tenderer having been notified of the acceptance of its tender by the Purchaser during the period of its validity :-
 - a) If the tenderer fails to furnish the performance security for the due performance of the contract
 - b) Fails or refuses to accept / execute the Contract.

WE undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser have to substantiate its demand, provided that, in it's demand the purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to _____ and including 45 days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

Our _____ *branch at _____ (name and address of the _____ *branch) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this bank guarantee only and only if you serve upon us at our _____ *branch. A written claim or demand and received by us at our _____ * branch on or before dated _____ otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

(Signature of the authorized officer of the Bank)

(Name & designation of the officer)

Seal, name, date & address of the bank and address of the branch

*Preferably at district head quarter.



PERFORMANCE BANK GUARANTEE FORMAT

To,
The District project Coordinator,
SamagraShiksha, Jajpur

WHEREAS _____ (Name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract No. dated _____ for Supply of Identity Cards & PM SHRI Logo Badge for Teachers and Students for 12 no. of PM-SHRI Schools (2024-25) in Jajpur district (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that ___ the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the Consultant, up to a total of _____ (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the consultant to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified there in.

We hereby waive the necessity of your demanding the said debt from the consultant before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the consultant shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This performance bank guarantee shall be valid until the _____ day of _____, <Year>

Our branch at * _____ (Name & Address of the Bank) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our _____ *branch a written claim or demand and received by us at our _____ *branch on or before Dt. _____. Otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

.....
(Signature of the authorized officer of the Bank)

Name and designation of the officer

.....
Seal, name & address of the Bank & Branch

*Preferably at district head quarter.



PROPOSED ID CARD SAMPLES

ପିଏମ୍.ଶ୍ରୀ ସରକାରୀ ଉଚ୍ଚ ବିଦ୍ୟାଳୟ, ନାରାୟଣପୁର
ନରାୟଣପୁର, କଟକ-୭୫୨୦୨୫



ପରିଚୟ ପତ୍ର




B+

ଅନିତ ପରିଚ୍ଛା
ଶ୍ରେଣୀ: ନବମ (କ)
ରୋଲ ନଂ : ୦୧

ପ୍ରଧାନଶିକ୍ଷକ

ଅନିତ ପରିଚ୍ଛା
ଜନ୍ମ ତାରିଖ: ୦୨.୦୬.୨୦୧୬
ପିତାଙ୍କ ନାମ: ଶ୍ରୀଧର ପରିଚ୍ଛା
ମାତାଙ୍କ ନାମ: ଶାନ୍ତାଳି ପରିଚ୍ଛା
ବୁରଫାଷ : ୯୧୦୦୦୦୦୦୦
ଆଧାର ନଂ:
ଠିକଣା:

ସୂଚନା

୧. ବିଦ୍ୟାଳୟରେ ପ୍ରବେଶ ପାଇଁ ପରିଚୟପତ୍ର ନିତ୍ୟାନ୍ତ ଆବଶ୍ୟକ ।
୨. ପରିଚୟପତ୍ରଟି ହାଲିପାଉଥିଲେ ବିଦ୍ୟାଳୟ କାର୍ଯ୍ୟକ୍ରମରେ ଅନୁଶୀଳିତ ନକରାନ୍ତୁ ।

ପରିଚୟ ପତ୍ରଟି ହାତରେ ବିଦ୍ୟାଳୟ କାର୍ଯ୍ୟକ୍ରମରେ ନିଆ ନପାରିବା ପାଇଁ ସବୁଦିନେ ।

PROPOSED PM SHRI STATE LOGO



30-1

[Handwritten signature]

[Handwritten signature]