

# ଜିଲ୍ଲା ହସ୍ତଶିଳ୍ପ କାର୍ଯ୍ୟାଳୟ, ଯାଜପୁର

## DISTRICT HANDICRAFTS OFFICE, JAJPUR

(AT-Jaraka, Po-Dharmasala, Dist-Jajpur, PIN-755050, email: adhajapur@gmail.com)

No. 2380 Dt. 26 /11/2025

### QUOTATION CALL NOTICE

Sealed Quotations are invited from different Firms/Tent House Owners/General Suppliers/Decorators for erection of Exhibition Stalls for the Handicrafts Exhibition/Event to be conducted during Programme Year 2025-26 in Jajpur District approved by Govt in HT&H Dept and communicated vide Letter No.4003, Dt.19/09/2025 of Directorate of Handicrafts, Odisha to be organized during Dharmasala Mahostav, Badachana Mahostav, Vyasasarobar Mahostav, Chhatia Raja Dola Milan Mahostav and Hingula Jatra by the office of the District Handicraft Office, Jajpur as per Govt Guidelines. The detail descriptions /specifications/parameters of erection of Stalls are given below. The quotations, along with all required documents should be submitted in closed Envelope on or before Dt.07/12/2015 by 4.00 PM. The technical bids will be opened on Dt 08/12/2015 at 2.00PM in the Office Chamber of the undersigned before the Tender Committee constituted and in presence of bidders/representatives, if any. In case of absence of any/all bidders, the Committee shall open the Quotations and finalize. The Authority reserves right for rejection of Tender process at any time.

Sl.	Description/Specification	Rate (In Rs.)
1	Erection of Stalls (Size 10'x10'each) with Polythene water roof and covering of cotton preferably white cloths three side with front drops. The stall flooring must be done by mat/flooring materials. Backside of the Stall be given Polythene covering also.	Rate quoted per stall
2	Three-sided racks inside the stalls with covering of white cloth.	
3	Electrification of Stalls & Light decoration ( Tube light/LED/Spotlight)	
4	One fan & two Chairs with front table in each stall with passage to be provided.	
5	Stand by Generator of reqd capacity shall be kept at exhibition premises.	
6	Mat is to be covered inside the stall and all open space of the Exhibition Ground.	
7	Licchu light/other decorative materials is to be used in Exhibition Ground.	

#### Eligibility Criteria:

The interest Bidders should have up-to-date IT Return, valid MSME Regn and GST Regn/clearance, Bank Account Details, proof work experience of similar nature for minimum Five years and must have executed orders minimum 25(Twenty-five) Lakhs per annum. The Party shall furnish an undertaking that 1) his firm has not been declared Black listed, 2) the party has materials, manpower and past experience to execute the work.

#### Terms & Conditions:

- 1) The rate should be quoted inclusive of all taxes and excluding GST.
- 2) The payment shall be made Online only after completion of the programme duly certified by the Officer, Stall-in-Charge on the body of the Bill. No advance payment shall be made.
- 3) The Authority reserves the right to cancel the programme at any time without mentioning any reason thereof and payment to cancelled programmes shall be assessed by Authority and the decision of Authority in this effect shall be binding for the party.
- 4) If the party fails to execute the works of an event in time and as per specification or un-willing to execute any event due to his personal problem, the Authority has every right to choose the alternative at any moment for the organization of Govt Programme and for legal action shall be taken against the Party, if reqd.
- 5) Besides the erection of Exhibition Stalls, the party may erect Gate, Pandal, Office Room, Store Room, Display Pandal, supply of Sound system, CCTV Camera and other related requirements. The hiring cost shall be finalized by the both side instantly and the payment will be made accordingly after completion of the programme.

Deputy Director(H), Jajpur

Memo No. 2381 Dt.26/11/2025

Copy to the Notice Board of ADHO, Jajpur/Collectorate, Jajpur/OSWAN, Jajpur for information of general public/Firms/Suppliers for wide publicity.

Deputy Director(H), Jajpur