

RFP No:

507

Date: 21.01.2026

REQUEST FOR PROPOSAL (RFP)**for**

SELECTION OF BIDDER FOR THE SUPPLY OF IOT (INTERNET OF THINGS) –BASED POINT-OF-CARE DEVICE KITS, CONSUMABLES, AND PROVISION OF PARAMEDICAL SERVICES FOR DOOR-TO-DOOR HEALTH SCREENING IN MINING AFFECTED VILLAGES UNDER DISTRICT MINERAL FOUNDATION(DMF), JAJPUR



**Chief District Medical and Public Health Officer
(CDM&PHO), Jajpur, Odisha**

January 2026

Chief District Medical and Public Health Officer (CDM & PHO), Jajpur, Odisha

RFP No: _507

Date: 21.01.2026

REQUEST FOR PROPOSAL

Selection of a Bidder for the Supply of IOT (Internet of Things) –based point-of-care device kits, consumables, and provision of paramedical services for door-to-door health screening in mining affected villages under District Mineral Foundation (DMF), Jajpur

Chief District Medical and Public Health Officer (CDM & PHO), Jajpur Govt. of Odisha, invites sealed proposals from eligible Bidder(s) for “**Supply of IOT (Internet of Things) –based point-of-care device kits, consumables, and provision of paramedical services for door-to-door health screening in mining affected villages under District Mineral Foundation (DMF), Jajpur**”

Bidder(s) fulfilling the prescribed eligibility criteria of the RFP can access and download the complete RFP Document and other details from <http://jajpur.odisha.gov.in>.

The major events under the bid process are:

S. No.	List of Key Events	Critical Dates
1	Date of Issue of RFP	22.1.2026
2	Pre-bid Meeting	Date & Time: 27.01.2026, 11.30 A.M, VENUE:- Office of CDM & PHO, Jajpur
3	Pre-Proposal Queries	Pre-bid queries shall be taken up and discussed during the pre-bid meeting.
4	Last Date for Submission of Bid	07.02.2026 before 05.00 PM
5	Date of Opening of Technical Bid	09.02.2026 at 4.30 PM
6	Date of Technical Presentation	Will be intimated separately to eligible/qualified bidders only
7	Date of Opening of Financial Bid	Will be intimated separately to technically qualified bidders only

The proposal complete in all respects must reach the undersigned by Speed Post/Registered Post/Courier only latest by as mentioned above in a sealed envelope clearly mentioning on the top of it “**Supply of IOT (Internet of Things) –based point-of-care device kits, consumables, and provision of paramedical services for door-to-door health screening in mining affected villages under District Mineral Foundation (DMF), Jajpur**”. The proposals received beyond the last date and time shall be rejected. The authority reserves the right to reject any/ all proposals without assigning any reason thereof.

Address for Submission of Proposal:-Chief Medical and Public Health Officer (CDM & PHO), Jajpur. At/Po/ District- Jajpur, Pin– 755001

DISCLAIMER

The information contained in this Request for Proposal (RFP), hereinafter referred to either as “Tender” or “Bid Document” provided to the Bidders, by the Tender Issuing Authority (TIA) which is the Chief District Medical and Public Health Officer (CDM & PHO), Jajpur on the terms and conditions set out in this Tender document and all other terms and conditions subject to which such information is provided.

The purpose of this Tender Document is to provide the Bidders with information for the implementation of the assignment titled **“Selection of Agency For The Supply of IoT (Internet of Things) –Based Point-Of-Care Device Kits, Consumables, And Provision Of Paramedical Services For Door-To-Door Health Screening In Mining Affected Villages Of Jajpur District.”**

This Tender document does not purport to contain all the information each Bidder may require. This Tender document may not be appropriate for all persons, and it is not possible for the TIA, or its office staff, employees, or advisors to consider the business/investment objectives, financial situation and particular needs of each Bidder who reads or uses this Tender document.

Each Bidder should therefore conduct its own investigations and analysis and should check the accuracy, reliability, and completeness of the information in this Tender document and wherever necessary obtain independent advice from appropriate sources. TIA i.e., CDM&PHO, Jajpur, or its office staff, employees and advisors make no representation or warranty and shall incur no liability under any law, statute, rules, or regulations as to the accuracy, reliability, or completeness of the Tender document.

CDM&PHO, Jajpur may, in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this TENDER document.

The TIA also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any statements contained in this RFP. The issue of this RFP does not imply that the TIA is bound to select the Bidder for the Project and the TIA reserves the right to reject all or any of the Bids without assigning any reasons whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the TIA or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidder and the TIA shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of the bidding process.

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SECTION – 1: Letter of Invitation (LOI) and Factsheet

1. Letter of Invitation

RFP No.: 507

Date: 21.01.2026.

Name of the Assignment: Selection of Bidder for the Supply of IoT (Internet of Things) – Based Point-of-Care Device Kits, Consumables, and Provision of Paramedical Services for Door-to-Door Health Screening in Mining Affected Villages of Jajpur District

1. The “Chief District Medical and Public Health Officer, Jajpur” Government of Odisha (hereinafter referred to as “the Client”), invites sealed proposals from eligible bidders for the Selection of Agency for the Supply of IoT (Internet of Things)–Based Point-of-Care Device Kits, Consumables, and Provision of Paramedical Services for Door-to-Door Health Screening in Mining Affected Villages of Jajpur District. The detailed scope, objectives, and deliverables of the assignment are provided in Section–3: Terms of Reference (ToR) of this Request for Proposal (RFP) document.
2. A Bidder will be selected under QCBS Selection procedure as prescribed in the RFP Document.
3. The proposal, complete in all respects as specified in this RFP, must be accompanied by a non-refundable Bid Processing Fee of ₹10,000/- (Rupees Ten Thousand only & Refundable amount towards EMD of INR 10,00,000/- (Rupees Ten Lakh only) in form of Demand Draft (DD) in favour of “**ZSS NON NRHM FUND ACCOUNT**” drawn from any Scheduled / Nationalized Bank and payable at Jajpur, Odisha failing which the bid will be rejected.
4. The proposal must be submitted at the address mentioned in the Bidders Data and Factsheet through Speed Post / Registered Post/Courier only. The Client shall not be responsible for any postal delay or consequences thereof. Proposals submitted through any other mode shall be summarily rejected.
5. The last date and time for submission of proposal complete in all respects is mentioned in the bid and the date of opening of the technical proposal is also mentioned which will be conducted in the presence of the Bidder(s) or their authorised representative at the specified address as mentioned in the Bidder Data & Factsheet. Representatives of the Bidder(s) may attend the meeting with due authorization letter on behalf of the Bidder.
6. This RFP document comprises the following sections:
 - Section 1- Letter of Invitation & Factsheet
 - Section 2- Information to the Bidder
 - Section 3 – Terms of Reference
 - Section 4 – Technical Proposal Submission Forms
 - Section 5– Financial Proposal Submission Forms
 - Section 6– Annexures (I – Bid Submission Checklist, II – Draft Performance Bank Guarantee, III- Definition & Acronyms)
7. While all information/data given in the RFP are accurate within the consideration of scope of the proposed assignment to the best of the Client’s knowledge, the Client holds no responsibility for accuracy of information, and it is the responsibility of the Bidder to check the validity of information/data included in this RFP. The Client reserves the right to accept / reject any / all proposals / cancel the entire selection process at any stage without assigning any reason thereof.

Chief District Medical & Public Health Officer,
Jajpur, Odisha

2. Bidders data and factsheet

Sl. No.	Particulars	Details
1	Name of the Client/ Contact Person / Address for Submission of Proposal	Chief District Medical & Public Health Officer (CDM &PHO), At / PO/ District- Jajpur, Pin-755001. Email: jajpuredmo@gmail.com
2	Availability of RFP Document	https://jajpur.odisha.gov.in
3	Date of Issue of RFP	As mentioned above
4	Deadline for Submission of Pre-Proposal Queries	on jajpuredmo@gmail.com . The pre-bid meeting shall be organized as per the Date and time along with venue already mentioned in the RFP The clarification/amendment, if any, due to the pre-bid queries shall only be hosted in the http://jajpur.odisha.gov.in (under ‘Tender’ link).
5	Issue of Pre-Proposal Clarifications	via online mode on https://jajpur.odisha.gov.in
6	Last Date for Submission of Bid	As mentioned above
7	Date of Opening of Technical Bid	As mentioned above
8	Date of Technical Presentation	Already mentioned in the RFP {of only those Bidder(s) who qualify in the Stage I of the evaluation (Pre-qualification Criteria)}
9	Place of Opening of Proposal	O/O ADM (GENERAL), Collectorate, Jajpur
10	Mode of Submission	Speed Post / Registered Post/Courier only to the address as specified above during the office hour only. Submission of bid through any other mode and late bid will be rejected
11	Bid Processing Fee (Non-Refundable)	INR 10,000/- (Ten Thousand only) (including GST) in the form of demand draft (DD) drawn in favor of “ ZSS NON NRHM FUND ACCOUNT ” drawn in any Nationalized / Scheduled Bank payable at Jajpur. The bid processing fee shall be submitted along with the 1 st Inner Envelope of the Technical Proposal.
12	Earnest Money Deposit (EMD) (Refundable)	INR 10,00,000/- (Rupees Ten Lakh only) in the form of demand draft drawn in favor of “ ZSS NON NRHM FUND ACCOUNT ” drawn in any Nationalized / Scheduled Bank payable at Jajpur. The EMD shall be submitted along with the 1 st Inner Envelope of the Technical Proposal.
13	Performance Bank Guarantee	3% of the entire contract value
14	Name of the Project	Selection of Bidder for the Supply of IoT (Internet of Things)–Based Point-of-Care Device Kits, Consumables, and Provision of Paramedical Services for Door-to-Door Health Screening in Mining Affected Villages of Jajpur District
15	Method of Selection	Quality-cum-Cost Based Selection (QCBS)

Notes

1. The Client reserves the right to modify any schedule. Bidders are advised to regularly visit the official website www.jajpur.odisha.gov.in for updates.
2. Proposals must be submitted before the specified date, time, and venue through **Speed Post / Registered Post/ Courier only**. Proposals received after the deadline shall not be considered.
3. If the financial proposals cannot be opened on the scheduled bid opening date, the revised date of opening will be communicated to eligible bidders through official correspondence.

Chief District Medical & Public Health Officer, Jajpur, Odisha

SECTION:2 Information to the Bidders

1. Pre-Qualification Criteria:

Sl. No.	Basic Requirement	Specific Requirement	Documents Required
1	Legal Entity	<p>The Agency/ Lead Bidder in case of consortium should be an organization registered under:</p> <ol style="list-style-type: none"> Companies Act 2013, Societies' Registration Act 1860, Indian Trust Act 1882, Indian Partnership Act 1932, Limited Liability Partnership Act 2008, A sole proprietorship or sole trader registered under GST act 2017. <p>The bidder may apply as a consortium comprising a Company, society, trust or partnership in case of a consortium, a maximum of two member shall be permitted with the Lead member holding at least fifty-one percent (51%) stake in the consortium.</p>	<p>Registration documents of the Bidder as a duly registered legal entity in India along with:</p> <ul style="list-style-type: none"> Registration document showing incorporation of the Bidder; PAN Card of the registered legal entity GST certificate of the registered legal entity Certified copy of Trust Deed in case of Trust Copy of the Registration Deed and byelaws, in case of an NGO or Society Any other supporting document, as may be required Notarized consortium agreement, in the format provided in (Tech-9), executed on non-judicial stamp paper of Rs.100- (if applicable)
2	Operation	The Agency/ Lead Bidder in case of consortium should have been in operation for the past 5 (five) years as on 31.12.2025 and filed ITRs for the last three FYs (2022-23, 2023-24, 2024-25)	Audited Financial Statements and ITRs of Last three FY's (2022-23, 2023-24 and 2024-25) duly signed by a Chartered Accountant with UDIN No.
3	Financial Capacity	The Agency/ Lead Bidder in case of consortium should have an average annual turnover of Rs.3.00 Crore (Rupees Three Crore) for the last three FYs.	Average Annual Turnover Statement (Supporting form 'Tech- 3') with UDIN No.
4	Blacklisting	The Agency should not have been blacklisted by any Central / State Government Ministry in India or Public Sector Undertakings or any Government Agencies	Undertaking by the Authorized Signatory (Supporting form 'Tech-10')

5	Experience	The bidder (or any consortium member, in the case of a consortium) must have successfully executed at least one similar health project deploying IoT-enabled point-of-care device kits with a minimum of five (5) independent devices integrated with a mobile application for a Central or State Government organization in India within the last five (5) years. The requirement of a minimum of five (5) independent IoT-enabled devices integrated with a mobile application is prescribed to ensure operational capability for multi-parameter screening, data integrity, and real-time digital reporting at scale.	Filled up Technical Form 5 along with Contract/ Agreement/ Work Orders/ Letter of Invitation from client(s) that clearly states the details of the scope of work, date of commencement, details of services provided and all other essential details of the contract. The Bidder Copies of Relevant Work Orders/Sanction Orders/ MOUs/ Engagement /Letters/ Completion Certificates or equivalent documentary evidence should be provided as proof of exposure. Undertakings/ Declarations in lieu of/or in support of above requirement if submitted on Bidder's letter head shall not be accepted. Documents in other languages should be supplemented by an English translated copy.
6	Authorized Representative	A Power of Attorney in the name of the person signing the proposal	Original Notarized Copy of the Power of Attorney on Rs.100 Non-Judicial Stamp Paper. (TECH – 4)
7	Cost of Tender paper	The Agency should furnish a bid processing fee of Rs.10,000/- (Rupees Ten Thousand Only) , in the form of Demand Draft in favour of “ ZSS NON NRHM FUND ACCOUNT ”, and payable at Jajpur.	Original Demand Draft
8	Earnest Money Deposit (EMD)	The agency should furnish EMD of ₹10,00,000/- (Rupees Ten Lakhs only) in the shape of TDR/ FD/Postal deposit duly pledged in favour of “ ZSS NON NRHM FUND ACCOUNT ” from any nationalized scheduled bank/Post office.	Original Demand Draft

Note:

- i. The photocopies of documents submitted towards Pre-qualification criteria are to be substantiated through production of originals, whenever asked for / whenever required.
- ii. If any of the above original documents are not produced whenever asked for/ required, the proposals shall be rejected and termed as non-responsive, at any time of the evaluation till issuance of Letter of Intent / Supply Order / Signing of MOU.
- iii. Bidder(s) should submit the required supporting documents as mentioned above. Bids not conforming to the eligibility criteria and non-submission of required documents as listed above will lead to rejection of the bid.
- iv. Submission of forged documents will also result in rejection of the bid. Bidder(s) are advised to study all instructions, forms, terms & conditions, and other important information as mentioned in the RFP Document. The Bidder shall declare all ongoing litigation it is involved in with any govt. Bidder/state/central department.

v. The proposal must be complete in all respect, indexed, pages numbered and spiral bound. Each page should be numbered and signed (in full) by the authorized representative (as per TECH 4). A table of content, enumerating the page numbers of each document should be mentioned at the start of each proposal.

vi. Client at its own discretion reserves the right to ask for clarifications/supporting documents at any time during evaluation. Additional time may be given for submission of documents. This will remain at discretion of client.

2. Documents/Formats needs to be submitted for TECHNICAL PROPOSAL:

The Bidders must furnish the following documents duly signed in for their Technical Proposal:

- **Filled in Bid Submission Check List** (ANNEXURE-I) in Original.
- Covering letter (**TECH- 1**) on bidder's letterhead requesting to participate in the selection process.
- Bid Processing Fee & Earnest Money Deposit (EMD) as applicable.
- Copy of Certificate of Incorporation/ Registration/Deed.
- Copy of PAN/TAN.
- Copy of Goods and Services Tax Identification Number (GSTIN) in Form GST REG- 06.
- Copies of Audited financial statements by the CA for the last three financial Years FY 2022-23, 2023-24 & 2024-25.
- General Details of the Bidder (**TECH – 2**).
- Financial Details of the Bidder -**Annual Average Turnover Statement (TECH – 3)**, along with all the supportive documents as applicable duly signed as per the instruction.
- Power of Attorney (**TECH – 4**) in favor of the person signing the bid on behalf of the bidder.
- List of completed project of similar nature (**Past Experience Details, TECH – 5**) along with copies of contracts / work orders / completion certificate from previous Clients.
- Self-Declaration regarding Conflict of Interest (**TECH - 6**)
- Duly filled in Technical Proposal Form **TECH-7**.
- **TECH – 8:** Proposed Plan to Carry out the Assignment
- Duly signed and notarized Consortium Agreement, in the format provided in **TECH-9**, executed on non-judicial stamp paper of ₹100/-.
- Declaration for not having been black-listed by any Central / State Government / Any other autonomous bodies/ International & National Organization in the recent past on the Letterhead of the agency. (**TECH-10**)

Bidders should submit the required supporting documents as mentioned above. Bids not conforming to the eligibility criteria and non-submission of required documents as listed above will lead to rejection of the bid. Submission of forged documents will also result in rejection of the bid. Bidders are advised to study all instructions, forms, terms & conditions and other important information as mentioned in the RFP Document. The proposal must be complete in all respect, indexed and hard bound. Each page should be numbered and signed.

3. Bid Processing Fee:

The bidder must furnish as part of technical proposal, the required bid processing fee Rupees **Rs.10,000/- (Rupees Ten Thousand Only)** Remitting as shown in the Bidders Data and Factsheet. Proposal received without bid processing fee will be out rightly rejected.

4. Earnest Money Deposit (EMD):

The bidder must furnish, as part of the technical proposal, an Earnest Money Deposit (EMD) amounting to **₹10,00,000/- (Rupees Ten Lakhs only)** remitting as shown in the Data Sheet. Proposals not accompanied by Tender Fee and EMD shall be rejected as non-responsive. No interest shall be payable by the Client for the sum deposited as EMD and no bank guarantee will be accepted in lieu of the EMD. The EMD of the unsuccessful Bidder(s) would be returned within one month of signing of the contract with the selected Bidder.

1. If the Bidder is registered with Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) then to avail its benefits related to RFP, necessary documents shall be submitted along with technical bid documents.
2. The EMD of the successful Bidder will be released only after furnishing of the required Performance Bank Guarantee (PBG) and signing of the contract
3. The EMD will be forfeited on account of the following reasons:
 - Bidder withdraws or modifies (not acceptable to Client) its proposal during the bid validity period as specified in RFP
 - Bidder does not respond to requests for clarification of its proposal.
 - Bidder fails to provide required information during the evaluation process or is found to be non-responsive or has submitted false information in support of its qualification.
 - If the bidder fails to-
 - i. Provide any clarifications to the Client,
 - ii. Agrees to the decisions of the contract negotiation meeting,
 - iii. Sign the contract within the prescribed time period,
 - iv. Any other circumstance which holds the interest of the Client during the overall selection process.

5. Validity of the Proposal:

Proposals shall remain valid for a period of **180 (One Hundred Eighty Days)** from the date of opening of the technical proposal. The Client reserves the rights to reject a proposal valid for a shorter period as non-responsive and will make the best efforts to finalize the selection process and award of the contract within the bid validity period. The bid validity period may be extended on mutual consent.

6. Pre -Proposal Queries / Pre-Proposal Meeting:

Bidder(s) can submit their queries in respect of the RFP and other details if any, to the client i.e., CDM&PHO Jajpur till the date mentioned in the Bidder(s) Data and Factsheet in Section 1.2.

1. A pre-bid meeting will be held on the date and time mentioned in the Bidder data and factsheet.
2. All queries raised during the pre-bid meeting shall be addressed during the meeting. Any modification to the RFP, if required, shall be notified through a corrigendum.
3. Request for alternation / change in existing terms and conditions of the RFP shall not be considered / entertained.
4. All queries shall necessarily be submitted in the format specified below during the pre-bid meeting.

Sl. No.	Page No.	Section No.	Content of RFP requiring clarification	Change/clarification requested	Remarks

5. Any requests for clarifications post the indicated date and time may not be entertained by the Client. The purpose of query clarification is to provide the Applicants with information regarding the RFP, project requirements, and opportunity to seek clarification regarding any aspect of the RFP and the project. However, the Client reserves the right to hold or re-schedule the process.
6. Responses to Queries and Issue of Corrigendum:
 - a) The Authorized Representative of the Client will endeavor to provide timely response to the queries. However, no representation or warranty as to the completeness or accuracy of any response made in good faith, nor does undertake to answer all the queries that have been posed by the Applicants.
 - b) At any time prior to the last date for receipt of Proposals, the Client may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Applicant, modify the RFP Document by a corrigendum.
 - c) Clarifications to queries raised by Applicants shall be published on <https://jajpur.odisha.gov.in>. A corrigendum shall be issued **only in the event of any modification to the RFP**, and such corrigendum shall form an integral part of this RFP.
 - d) To provide prospective Applicants reasonable time for taking the corrigendum into account, the Client may discretionally extend the last date for the receipt of Proposals.

7. Preparation & Submission of Proposal:

7.1 Preparation of Proposal

You are requested to submit your proposal through **Speed Post/Registered Post (India post)/Courier only** as per the information provided in the datasheet in Two Parts strictly using the formats enclosed herewith (refer Section: 2, 3 & 4 for Part-1 and refer Section:5 for Part-2) in Two separate covers. The two parts shall be:

Part 1: Fee/ Pre-Qualification/ Technical Proposal and

Part 2: Financial Proposal.

Bidder must submit Hard Copy of the Technical Proposals by **Registered Post / Speed Post /Courier only** to the specified address before stipulated date of opening the Technical Bid as mentioned in Bidder Data and Factsheet. The Client will not be responsible for postal delay/ any consequence in receiving of the proposal.

7.2 The procedure for submission of the proposal is described below:

i) Technical Proposal:

The envelope containing Hard Copy of Technical Proposal along with the Bid Processing Fee and EMD shall be sealed and superscripted as “**Technical Proposal - <Proposed Project Name>**” and to be furnished inside one envelope. The duly filled-in technical proposal submission forms, along with all the supportive documents and information have to be furnished as part of technical proposal. **The Technical Bid shall not include any financial information related to the Price Bid. Technical Bid containing financial information related to the Price Bid shall be declared non-responsive. The above envelope must be sealed and placed inside a main envelope with proper labelling of following information in bold:**

NAME OF THE ASSIGNMENT:

RFP NUMBER AND DATE:

DEADLINE FOR SUBMISSION OF BID:

NAME OF THE BIDDER:

CONTACT NUMBER OF THE BIDDER:

EMAIL ID OF THE BIDDER:

ADDRESS OF THE BIDDER:

ii) Financial Proposal:

The envelope containing Hard Copy of Financial Proposal shall be sealed and superscripted as “**Financia Proposal - <Proposed Project Name>**” and to be furnished inside another envelope. The duly filled-in financial proposal submission forms, along with all the supportive documents and information have to be furnished as part of financial proposal.

- The Bidder shall quote his rates on prescribed format already provided in the RFP.
- The rate offered to remain fixed for the whole contract period or for the extended agreed period.
- The financial proposal shall be inclusive all costs, direct or indirect, for successful delivery of the services defined in the ToR but exclusive of GST.
- Bidder shall express the price of their services in the Local currency (Indian Rupees).

iii) The completed proposal must be submitted on or before the time and date stated in the Data Sheet.

Any deviation from the prescribed procedures/ information/ formats / conditions shall result in out-right rejection of the proposal. All the pages of the proposal have to be sealed and signed by the authorized representative of the bidder. Bids with any conditional offer shall be out rightly rejected. All pages of the proposal must have to be sealed and signed by the authorized representative of the bidder. Any conditional bids will be rejected.

8. Opening of the proposal:

- (i) Opening of Proposals will be done as per the schedule date and time.
- (ii) The **TECHNICAL PROPOSAL** received as mentioned in point no. 7.2 (i) within the time mentioned in the Data and Factsheet will be opened in the initial stage by the Client in presence of the bidder’s authorized representatives at the location, date and time specified in the Data Sheet.
- (iii) The Client will constitute a Tender Evaluation Committee (TEC) to evaluate the proposals submitted by bidders. Only one representative with proper authorization letter from the participating bidder will be allowed to witness the bid opening.
- (iv) All bid documents shall be signed by the Authorized Signatory duly empowered through a valid Power of Attorney, submitted as part of the Technical Proposal.
- (v) The **FINANCIAL PROPOSAL** as mentioned in 7.2. (ii), only of the technically qualified bidders will be opened on the date mentioned in the Data and Factsheet after completion of technical evaluation stage.

9. Evaluation of Proposal:

A three-stage evaluation process will be conducted as explained below for evaluation of the proposals:

PRELIMINARY EVALUATION (1st Stage): Preliminary evaluation of the proposals will be done to determine whether the proposal complies with the prescribed eligibility condition and the requisite documents / information have been properly furnished by the bidder or not. Submission of following documents / information will be verified:

- Filled in Bid Submission Check List in Original (**Annexure-I**)
- Covering letter (**TECH - 1**) on bidder’s letterhead requesting to participate in the selection process.
- Bid Processing Fee as applicable
- Copy of Certificate of Incorporation/ Registration
- Copy of PAN
- Copy of Goods and Services Tax Identification Number (GSTIN) (If applicable)
- Copies of Financial Statements for the last three financial years (FY 2022-23, 2023-24 & 2024-25)
- General Details of the Bidder (**TECH – 2**)
- Financial Details of the bidder -**Annual Average Turnover Statement (TECH – 3)**, along with all the supportive documents as applicable duly signed and certified as per the instruction

- Power of Attorney (**TECH – 4**) in favor of the person signing the bid on behalf of the bidder
- List of completed assignments of similar nature (Past Experience Details, **TECH – 5**) along with copies of contracts/work orders/completion certificate from previous Clients
- Self-Declaration on Conflict of Interest (**TECH - 6**)
- Duly filled in Technical Proposal Forms (**TECH - 7**)
- **TECH – 8:** Proposed Plan to Carry out the Assignment
- Duly signed and notarized Consortium Agreement, in the format provided in **TECH-9**, executed on non-judicial stamp paper of ₹100/-.
- Declaration for not having been black-listed by any Central / State Government / Any other autonomous bodies/ International & National Organization in the recent past on the Letterhead of the agency. (**TECH-10**)
- All the pages of the proposal and enclosures/attachments are signed by the authorized representative of the bidder.
- Technical brochures and details of application features of the IoT (Internet of Things)–based Point-of-Care devices, in accordance with the technical specifications and technical certification report mentioned in **Section-3: Terms of Reference (ToR)**.

** Bids not complying to any of the above requirement, will be outrightly rejected at the discretion of the Client's authority.*

TECHNICAL EVALUATION (2nd Stage):

Technical proposal will be opened and evaluated for those bidders who qualify the preliminary evaluation stage. Detailed evaluation process as per the following parameters will be adopted for proposal evaluation:

Criteria, sub-criteria, and points system for the Evaluation of Technical Proposals:

Sl. No.	Evaluation Criteria	Max. Mark
1	Turnover	20
1.1	The Firm/Agency/Bidder (Lead Bidder in case of consortium) having Audited Annual Average Turnover of Rs.3.00 Crore (Rupees Three Crore) more, in the last three financial years (2022-23, 2023-24 & 2024-25) <ul style="list-style-type: none"> • If the average turnover is exactly ₹3 Crore, the bidder gets 0 marks. • For every additional ₹1 Crore of average turnover above ₹3 Crore, the bidder will get 5 marks. (Maximum up to 20 Marks) 	20
2.	Experience of the Bidder	30
2.1	The Bidder (in case of a consortium, either the Lead Bidder or any Consortium Member) shall possess experience in similar works under Central Government or State Government health programmes , which shall be evaluated based on the total cumulative years of experience . The cumulative experience shall be calculated by aggregating the duration of experience from individual eligible projects , as per the following formula: Total Experience (Y) = Y₁ + Y₂ + Y₃ + ... + Y_n where Y ₁ ...Y _n represent the years of experience gained from individual eligible projects. Only experience supported by valid documentary evidence , such as work orders, contracts, and completion certificates issued by the respective client, shall be considered for evaluation. <ul style="list-style-type: none"> • Experience ranging from five (05) years up to six (06) years – 5 Marks • Experience exceeding six (06) years – 10 Marks 	10

2.2	<p>The Bidder (in case of a consortium, either the Lead Bidder or any Consortium Member) shall have experience in deploying IoT-enabled Point-of-Care (PoC) medical device kits, comprising at least five (05) independent devices integrated with a mobile application, at Health & Wellness Centres / Ayushman Arogya Mandirs – Sub-Centres (AAM-SCs) and/or Primary Health Centres (PHCs) under Central Government or State Government health programmes. Such deployment shall have been operational for a minimum continuous period of one (01) year and shall have been completed within the last five (05) years as on 31st December 2025.</p> <p>The experience shall be supported by valid documentary evidence, including work orders/contracts and completion or performance certificates issued by the concerned Central or State Government authority.</p> <ul style="list-style-type: none"> • Deployment of ≥ 100 kits AND used on at least 10000 beneficiaries – 10 Marks • Deployment of ≥ 200 kits AND used on at least 20,000 beneficiaries – 20 Marks 	20
3.	Technical Presentation	50
3.1	Understanding of Scope, Objectives and past experience	10
3.2	Description of Approach and Methodology	10
3.3	Technology to be adopted	10
3.4	Staffing and Project Management Plan	10
3.5	Functional product demonstration compliant with the Terms of Reference (ToR)	10
Total Marks (1+2+3)		100

Note:

1. *The minimum qualifying Score is: 60 from 100 Marks.*
2. *All the claims shall be mandatorily substantiated via submission of all the supporting photocopies of relevant documents as per TECH 5.*
3. *Photocopies of work orders, experience certificates issued by clients, agreements, or any other relevant supporting documents shall be submitted as proof for each assignment. No assignment shall be repeated across different categories of evaluation parameters. Ongoing assignments shall be considered for technical evaluation and marking only if a minimum of twelve (12) months (one year) of the project period has elapsed as on the bid submission date. Ongoing assignments shall, however, be considered for meeting the pre-qualification criteria.*
4. *Client at its own discretion reserves the right to ask for clarifications/supporting documents at any time during evaluation.*

FINANCIAL EVALUATION (Third Stage)

Financial Proposals of only those applicant agencies who are technically qualified, i.e., who obtain a minimum of sixty (60) marks out of the total technical marks, shall be opened at this stage. The financial bids shall be opened on the prescribed date and time in the presence of the bidders' authorized representatives who choose to attend the meeting with a valid authorization letter. The name of the bidder along with the quoted financial price shall be announced at the time of opening. The selection shall be carried out using the Quality and Cost Based Selection (QCBS) method. Under this method, a weightage of seventy percent (70%) shall be assigned to the Technical Proposal and a weightage of thirty percent (30%) shall be assigned to the Financial Proposal.

For financial evaluation, the **lowest evaluated Financial Bid (Fm)** shall be awarded the **maximum financial score (Sf) of 100**. The financial score of the other bidders shall be calculated using the following formula:

$$\mathbf{Sf} = 100 \times (\mathbf{Fm} / \mathbf{F})$$

where **Sf** is the financial score of the bid under consideration, **Fm** is the lowest evaluated financial bid, and **F** is the financial bid of the bidder under consideration.

Bids shall be ranked based on their **combined QCBS score (S)**, calculated using the technical score (**St**) and financial score (**Sf**) with the prescribed weightages, as follows:

$$\mathbf{S} = (\mathbf{St} \times 70\%) + (\mathbf{Sf} \times 30\%)$$

The bidder securing the **highest combined QCBS score** shall be ranked first and shall be considered for further processes leading to the **award of the contract**. In the event of a tie in the combined score, the bidder with the **higher technical score** shall be ranked higher and considered the preferred bidder.

All prices quoted in the bid shall be in **Indian Rupees (INR)** and shall be **inclusive of all applicable taxes, duties, levies, and statutory charges**. The prices quoted shall be **firm and final** and shall not be subject to any modification, escalation, or variation on any account whatsoever. For the purpose of evaluation, the **total evaluated cost** shall include all taxes, duties, and overhead expenses payable by the Client to the bidder.

10. Performance Bank Guarantee: (PBG) of contract value:

Within Seven (7) working days of notifying the acceptance of a proposal for award of contract/ LOI, the qualified Bidder shall have to furnish a Performance Bank Guarantee amounting to 3% of the contract value from a Scheduled / Nationalized Bank **situated in Jajpur in favour of “ZSS NON NRHM FUND ACCOUNT” as per the format at Annexure- II**, for a period of Sixty (60) days beyond the entire contract period (i.e., PBG must be valid from the date of effectiveness of the contract to a period of 60 days beyond the contract period) as its commitment to perform services under the contract.

1. The bank guarantee must be submitted after award of contract/LOI but before signing of contract. The successful Bidder must renew the bank guarantee on same terms and conditions for the period up to contract including extension period, if any.
2. Performance Bank Guarantee would be returned only after successful completion of tasks assigned to the selected Bidder, and only after adjusting/recovering any dues recoverable/payable from/by the selected Bidder on any account under the contract.
3. Failure to comply with the requirements shall constitute sufficient grounds for the forfeiture of the PBG. The PBG shall be released immediately after three months of expiry of contract provided there is no breach of contract on the part of the qualified Bidder. No interest shall be paid on the PBG.
4. On submission of this performance guarantee and after signing of the contract, demand draft submitted towards EMD would be returned in original. The format for the Performance Bank Guarantee is provided in Annexure II..

11. Contract Negotiation:

Contract negotiation, if required will be held at a date, time and address as intimated to the selected bidder/s. The bidder will, as a pre-requisite for attendance at the negotiations, confirm availability of all the proposed staff for the assignment. Representative conducting negotiations on behalf of the bidder must have written authority to negotiate and conclude a contract. Negotiation will be performed, if any and availability of proposed professionals etc. Failure in satisfying such requirements may result in the Client proceeding to negotiate with the next-ranked Bidder. Representatives conducting negotiations on behalf of the Bidder must have written authority to negotiate and conclude a Contract/MoU.

1) Technical Negotiations: Negotiations will include a discussion of the Technical Proposal including the proposed technical approach and methodology, work plan, organization and staffing, and any suggestions made by the selected Bidder to improve the Terms of Reference. The Client and the selected Bidder will finalize the Terms of Reference, staffing schedule, work schedule, and reporting. These documents will then be incorporated in the Contract/MoU as “Description of Services”. Special attention will be paid to clearly defining the inputs and facilities required from the Client to ensure satisfactory implementation of the assignment. The Client shall prepare minutes of negotiations which will be signed by the Client and the selected Bidder.

2) Financial Negotiations: After the technical negotiations are over, financial negotiations will be carried out in order to discuss any changes in financials due to change in scope of work or due to clarification on any aspect of the technical proposal during the technical negotiations. Under ordinary circumstances, the financial negotiation shall not result in any increase in the proposed budget. However, in case of exceptional reasons/circumstances, the client may consider an increase/modification in the budget.

2. Conclusions of Negotiations: Negotiations will conclude with a review of the draft Contract / MoU. To complete negotiations the Client and the selected Bidder will initial the agreed Contract / MoU. If negotiations fail, the Client will invite the next-ranked Bidder to negotiate a Contract / MoU

12. Award of Contract:

After completion of the contract negotiation stage, the Client will notify the successful bidder in writing by issuing an offer letter for signing the contract and promptly notifying all other bidders about the result of the selection process. The successful bidders will be asked to sign the contract after fulfilling all formalities within 15 days of issuance of the offer letter. After signing the contract, no variation or modification of the terms of the contract shall be made except by written amendment signed by both the parties. The operational contract for door-to-door health screening shall be valid for one (1) year. The rate contract for supply of IoT-based Point-of-Care kits, consumables, and associated services shall remain valid for three (3) years from the date of issuance of the Letter of Award, subject to satisfactory performance and administrative approval. Any extension of services shall be strictly within the rate contract period and shall not constitute a new contract.

13. Conflict of Interest:

Conflict of interest exists in the event of:

1. Conflicting assignments, typically monitoring and evaluation / environmental assessment of the same project by the eligible Bidder.
2. Consultants, Bidder(s), or institutions (individuals or organizations) who have a business or family relation with the Client directly or indirectly.
3. Practices prohibited under the anti-corruption policy of the Government of India and Government of Odisha. The Bidder(s) are to be careful so as not to give rise to a situation where there will be any conflict of interest with the Client as this would amount to their disqualification and breach of contract.

4. A Bidder shall not have a conflict of interest (the “Conflict of Interest”) that affects the Bidding Process. Any Bidder found to have a Conflict of Interest shall be disqualified. In the event of disqualification, the Authority shall be entitled to forfeit and appropriate the Bid Security or Performance Security, as the case may be, as mutually agreed genuine pre-estimated loss and damage likely to be suffered and incurred by the Authority and not by way of penalty for, inter alia, the time, cost and effort of the Authority, including consideration of such Bidder’s proposal (the “Damages”), without prejudice to any other right or remedy that may be available to the Authority under the Bidding Documents and/ or the Concession Agreement or otherwise. Without limiting the generality of the above, a Bidder shall be deemed to have a Conflict of Interest affecting the Bidding Process, if:
- a) the Bidder, its Member or Associate (or any constituent thereof) and any other Bidder, its Member or any Associate thereof (or any constituent thereof) have common controlling shareholders or other ownership interest; provided that this disqualification shall not apply in cases where the direct or indirect shareholding of a Bidder, its Member or an Associate thereof (or any shareholder thereof having a shareholding of more than 25% (twenty five per cent) of the paid up and subscribed share capital of such Bidder, Member or Associate, as the case may be) in the other Bidder, its Member or Associate is less than 25% (twenty five per cent) of the subscribed and paid up equity share capital thereof; provided further that this disqualification shall not apply to any ownership by a bank, insurance company, pension fund or a public financial institution referred to in sub- section (72) of section 2 of the Companies Act, 2013. For the purposes of this Clause 2.2.1(c), indirect shareholding held through one or more intermediate persons shall be computed as follows: (aa) where any intermediary is controlled by a person through management control or otherwise, the entire shareholding held by such controlled intermediary in any other person (the “Subject Person”) shall be taken into account for computing the shareholding of such controlling person in the Subject Person; and (bb) subject always to sub-clause (aa) above, where a person does not exercise control over an intermediary, which has shareholding in the Subject Person, the computation of indirect shareholding of such person in the Subject Person shall be undertaken on a proportionate basis; provided, however, that no such shareholding shall be reckoned under this sub-clause (bb) if the shareholding of such person in the intermediary is less than 26% of the subscribed and paid up equity shareholding of such intermediary; or
 - b) a constituent of such Bidder is also a constituent of another Bidder; or
 - c) such Bidder, its Member or any Associate thereof receives or has received any direct or indirect subsidy, grant, concessional loan or subordinated debt from any other Bidder, its Member or any Associate thereof or has provided any such subsidy, grant, concessional loan or subordinated debt to any other Bidder, its Member or any Associate thereof; or
 - d) such Bidder has the same legal representative for purposes of this Bid as any other Bidder; or
 - e) such Bidder, or any Associate thereof has a relationship with another Bidder, or any Associate thereof, directly or through common third party/ parties, that puts either or both of them in a position to have access to each other’s information about, or to influence the Bid of either or each other; or
 - f) such Bidder, or any Associate thereof has participated as a consultant to the Authority in the preparation of any documents, design or technical specifications of the Project.
5. A Bidder shall be liable for disqualification if any legal, financial or technical adviser of the Authority in relation to the Project is engaged by the Bidder, its Member or any Associate thereof, as the case may be, in any manner for matters related to or incidental to the Project. For the avoidance of doubt, this disqualification shall not apply where such adviser was engaged by the Bidder, its Member or Associate in the past but its assignment expired or was terminated at least

30 (thirty) days prior to the Bid Due Date. Nor will this disqualification apply where such adviser is engaged after a period of 3 (three) years from the Bid Due Date.

For purposes of this RFP, Associate means, in relation to the Bidder, a person who controls, is controlled by, or is under the common control with such Bidder (the "Associate"). As used in this definition, the expression "control" means, with respect to a person which is a company or corporation, the ownership, directly or indirectly, of more than 50% (fifty per cent) of the voting shares of such person, and with respect to a person which is not a company or corporation, the power to direct the management and policies of such person by operation of law.

14. Disclosure

1. Bidder(s) have an obligation to disclose any actual or potential conflict of interest. Failure to do so may lead to disqualification of the Bidder or termination of its contract.
2. Bidder(s) must disclose if they are or have been the subject of any proceedings (such as blacklisting) or other arrangements relating to bankruptcy, insolvency, or the financial standing of the Bidder, including but not limited to appointment of any officer such as a receiver in relation to the Bidder's personal or business matters or an arrangement with creditors, or of any other similar proceedings.
3. Bidder(s) must disclose if they have been convicted of, or are the subject of any proceedings relating to:
 - i. A criminal offence or other serious offence punishable under the law of the land, or where they have been found by any regulator or professional body to have committed professional misconduct.
 - ii. Corruption including the offer or receipt of an inducement of any kind in relation to obtaining any contract.
 - iii. Failure to fulfil any obligations in any jurisdiction relating to the payment of taxes or social security contributions.

15. Anti-corruption Measure:

- a. Any effort by Bidder(s) to influence the Client in the evaluation and ranking of financial proposals, and recommendation for award of contract, will result in the rejection of the proposal.
- b. A recommendation for award of Contract shall be rejected if it is determined that the recommended bidder has directly, or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question. In such cases, the Client shall blacklist the bidder either indefinitely or for a stated period of time, disqualifying it from participating in any related bidding process for the said period.

16. Language of Proposals:

The proposal and all related correspondence exchanged between the bidder and the Client shall be written in the English language. Supporting documents and printed literature that are part of the proposal may be in another language provided they are accompanied by an accurate translation of the relevant passages in English with self-certification for accuracy, in which case, for the purposes of interpretation of the Proposal, the translated version shall govern.

17. Cost of bidding:

The Bidder shall bear all costs associated with the preparation and submission of its proposal. The Client shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process. Bidder/s is/are not allowed to submit more than one proposal under the selection process. Alternate bids are also not allowed.

18. Legal Jurisdiction:

All legal disputes are subject to the jurisdiction of District Session Court, Jajpur only.

19. Governing Law and Penalty Clause:

The schedule given for delivery is to be strictly adhered to in view of the strict time schedule. Any unjustified and unacceptable delay in delivery shall render the bidder liable for liquidated damages and thereafter the Client holds the option for cancellation of the contract for pending activities and complete the same from any other agency. The Client may deduct such sum from any money from their hands due or become due to bidder. The payment or deduction of such sums shall not relieve the bidder from his obligations and liabilities under the contract. The rights and obligations of the Client and the bidder under this contract will be governed by the prevailing laws of Government of India / Government of Odisha. Failure on bidder's part to furnish the deliverables as per the agreed timeline will enforce a penalty @ 1% per week subject to maximum of 10% of the total contract value. The amount will be deducted from the subsequent payment. In addition, the PBG amount shall also be forfeited. The decision of the authority placing the contract, whether the delay in development has taken place on account of reasons attributed to the bidder shall be final.

20. Confidentiality:

Information relating to the evaluation of proposals and recommendations concerning awards shall not be disclosed to the bidders who submitted the proposals or to other persons not officially concerned with the process, until the publication of the award of contract. The undue use by any Consultant of confidential information related to the process may result in rejection of its proposal and may be subject to the provisions of the Client's antifraud and corruption policy. During the execution of the assignment except with prior written consent of the Client, the consultant or its personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the contract.

21. Amendment of the RFP Document:

At any time before submission of proposals, the Client may amend the RFP by issuing an addendum through website www.jajpur.odisha.gov.in. Any such addendum will be binding on all the bidders. To give bidders reasonable time in which to take an addendum into account in preparing their proposals, the Client may, at its discretion, extend the deadline for the submission of the proposals.

22. Client's right to accept any proposal, and to reject any or all proposal/s

The Client reserves the right to accept or reject any proposal, and to annul or amend the bidding/selection/evaluation process and reject all proposals at any time prior to award of contract award, without assigning any reason there of and thereby incurring any liability to the bidders.

23. Copyright, Patents and Other Proprietary Rights:

Chief District Medical & Public Health Officer(CDM&PHO). Jajpur-755001, Odisha, shall be entitled to all intellectual property and other proprietary rights including but not limited to patents, copyrights and trademarks, with regard to documents and other materials which bear a direct relation to or are prepared or collected in consequence or in the course of the execution of this contract. At the Client's request, the Agency shall take all necessary steps to submit them to the Client in compliance with the requirements of the contract.

24. Force Majeure:

For purpose of this clause, "Force Majeure" means an event beyond the control of the agency and not involving the agency's fault or negligence and not foreseeable. Such events may include, but are not restricted, wars or revolutions, fires, floods, riots, civil commotion, earthquake, epidemics or other natural disasters and restriction imposed by the Government or other bodies, which are beyond the control of the agency, which prevents or delays the execution of the order by the agency. If a force Majeure situation arises, the agency shall promptly notify Client in writing of such condition, the cause thereof and the change that is necessitated due to the condition. Until and unless otherwise directed by the Client in writing, the Agency shall continue to perform its obligations under the contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. The agency shall advise Client in writing, the beginning and the end of the above causes of delay, within seven days of the occurrence and cessation of the Force Majeure condition. In the event of a delay lasting for more than one month, if arising out of causes of Force Majeure, Client reserves the right to cancel the contract without any obligation to compensate the agency in any manner for whatsoever reason.

25. Settlement of Disputes:

The Client and the Consultant shall make every effort to resolve amicably, by direct informal negotiation, any disagreement or dispute arising between them under or arising from or in connection with the Contract within thirty (30) days from the commencement of such informal negotiation. All dispute resolution proceedings shall be held at Jajpur, Odisha, and the language of such proceedings and that of all documents and communications between the parties shall be in English. CDM&PHO, Jajpur will be the final authority to resolve the dispute arising between and the Client and the Consultant.

26. Disqualification of Proposal:

The proposal is liable to be disqualified in the following cases as listed below:

- Proposal submitted without Bid Processing Fee as applicable
- Proposal not submitted in accordance with the procedure and formats as prescribed in the RFP During validity of the proposal, or its extended period, if any, the bidder increases the quoted prices
- Proposal is received in incomplete form; Proposal is received after due date and time for submission of bid Proposal is not accompanied by all the requisite documents/information A commercial bid submitted with assumptions or conditions
- Bids with any conditional technical and financial offer and if the bidder provides any assumptions in the financial proposal or qualifies the commercial proposal with its own conditions, such proposals will be rejected even if the commercial value of such proposals is the lowest / best value
- Proposal is not properly sealed or signed
- Proposal is not conforming to the requirement of the scope of the work of the assignment. Bidder tries to influence the proposal evaluation process by unlawful/corrupt/fraudulent means at any point of time during the bid process
- If, any of the bid documents (including but not limited to the hard and soft/electronic copies of the same, presentations during evaluation, clarifications provided by the bidder), excluding the commercial bid, submitted by the bidder is found to contain any information on price, pricing policy, pricing mechanism or any information indicative of the commercial aspects of the bid; Bidders or any person acting on its behalf indulges in corrupt and fraudulent practices & any other condition/situation which holds the paramount interest of the Client during the overall section process.

27. Compliance to the Statutory and Legal Requirements

1. The Service provider shall comply with all the provisions of Minimum Wages Act, Contract Labour (Regulation & Abolition) Act, 1970 and other applicable labor laws.
2. The Service provider shall also comply with all other statutory requirements including but not limited to provisions regarding medical education and eligibility criteria of human resources deployed by the Service provider for providing the services, biomedical waste management, biosafety, occupational and environmental safety.
3. The overall legal responsibility of provision of services under this scope of services lies with the Service Provider.
4. The Service provider shall maintain confidentiality of medical records and shall make adequate arrangement for cyber security.

28. Damage for Mishap/Injury

1. The service provider shall be fully responsible for damage of any kind or for any mishap/injury/accident caused to any personnel/property of the service provider while performing the duty , scope of services etc.
2. All liability, legal or monetary, arising in that eventually shall be borne by the service provider/Bidder.
3. The service provider shall keep the client indemnified against damages from all of the above mishaps/injuries/accidents.

29. Compliance to Minimum Wages Act and other Statutory Requirements

1. The Service provider shall comply with all the provisions of Minimum Wages Act and other applicable labor laws.
2. The Service provider shall also comply with all other statutory provision including but not limited to provisions regarding medical education and eligibility criteria of human resources deployed by the Service provider for providing the services, biomedical waste management, biosafety, occupational and environmental safety.
3. The Service provider shall maintain confidentiality of medical records, protection of data security and confidentiality laws etc. and shall make adequate arrangements for cyber security.

SECTION -3

Terms of Reference (ToR)

1. Background

Mining-affected villages of Jajpur District fall within a mining-influenced geography where communities are exposed to a combination of environmental, occupational, and socio-economic factors that can adversely affect population health over time. These risks are often multi-dimensional, gradual in onset, and unevenly distributed, making them difficult to detect through conventional, facility-based healthcare systems. Mining and allied activities indirectly impact health through exposure to airborne dust and particulate matter, degradation of water and soil quality, physical and occupational stress, heat exposure, and changing settlement and livelihood patterns. These factors may not immediately manifest as clinically apparent diseases, but instead present as gradual deviations in physiological and biochemical parameters across populations. Consequently, health impacts frequently remain undetected until advanced stages.

Conventional health monitoring mechanisms in mining-affected areas—largely reliant on periodic health camps, paper-based records, and facility-reported data—have inherent limitations. These systems capture only individuals who seek care, fail to detect early or sub-clinical health deviations, lack longitudinal tracking, and do not support spatial or trend-based analysis. Additionally, constraints related to the timely availability of equipment and consumables further limit effective service delivery. As a result, existing approaches are inadequate for population-level surveillance and preventive health planning in mining-influenced regions.

2. Need for Comprehensive, Door-to-Door Health Screening

Given the above context, there is a clear need for universal, household-level health screening in mining-affected areas that goes beyond disease-specific or facility-based programs. A door-to-door approach is essential to ensure equitable inclusion of all population segments, particularly vulnerable, marginalized, and hard-to-reach communities. In Jajpur District, especially in mining-influenced blocks, public health concerns have been raised regarding kidney-related illnesses, as reflected in local health reports and media documentation. These observations indicate delayed detection of renal conditions and limited access to community-level screening services. Evidence from Odisha-based population studies suggests that chronic kidney disease (CKD) affects approximately 14% of adults, with a significant proportion occurring in individuals without conventional risk factors such as diabetes or hypertension, indicating the influence of environmental and occupational exposures. Mining and industrial regions are associated with higher nephrotoxic risks due to compromised water quality, heavy metal exposure, heat stress, dehydration, and prolonged physical labour. Therefore, comprehensive screening must include kidney function tests along with HbA1c and lipid profiling, as poor glycaemic control and dyslipidaemia significantly contribute to renal disease progression. Spirometry is also essential in mining-affected areas, where chronic respiratory stress and reduced lung function are common co-morbidities that influence overall metabolic and cardiovascular risk.

Since renal and respiratory diseases often remain asymptomatic in early stages, systematic door-to-door screening is critical for early risk identification, timely referral, and prevention of disease progression, while simultaneously establishing a reliable household-level health baseline.

3. Project Objectives

The objectives of this project are to:

1. Implement a comprehensive, door-to-door health screening programme in mining-affected villages of Jajpur District
2. Deploy IoT-enabled Point-of-Care (PoC) diagnostic systems for standardized and real-time health data capture
3. Enable early detection and referral of non-communicable, renal, respiratory, and cardiovascular health risks
4. Establish individual Electronic Health Records (EHRs) and a credible population health baseline
5. Generate geo-spatial health analytics to support evidence-based preventive health planning.
6. Decrease the Out of Pocket Expenditure and progression of diseases by early screening.

4. Key Deliverables

4.1 Digital Screening and Data Capture Requirements, The system shall enable:

- Objective and standardized measurement of health parameters
- Real-time data capture at the point of care
- Elimination of manual transcription and aggregation errors
- Immediate availability of data for analysis and reporting
- Generation of accurate, scalable, and auditable health records

4.2 Population Health Analytics and Geo-Spatial Mapping

The solution shall support generation of geo-spatial health heat maps based on digitally captured screening data to:

- Identify village-wise and habitation-level health patterns
- Detect geographic clustering of abnormal health parameters
- Identify emerging health stress zones at an early stage
- Enable targeted deployment of medical services and interventions

These analytics shall support a shift from reactive healthcare delivery to evidence-based preventive planning.

4.3 Longitudinal Health Surveillance and Baseline Creation

Recognizing that mining-related health impacts are cumulative and progressive, the system shall support:

- Creation and maintenance of individual Electronic Health Records (EHRs)
- Longitudinal tracking of key health indicators
- Comparison of baseline and follow-up screening data
- Assessment of the effectiveness of health and welfare interventions

This framework shall establish a credible, auditable, and continuously updated health baseline for mining-affected communities

5. Scope of Work

1. IoT-Based Point-of-Care (PoC) Medical Screening System – Technical and Operational Requirements

The bidder shall supply, deploy, operate, and maintain an integrated **IoT-enabled Point-of-Care (PoC) Medical Screening System** for door-to-door population health screening in mining-affected areas. The system shall comprise portable independent medical devices, consumables, a mobile application, and a centralized analytics dashboard, all functioning as a unified digital ecosystem. All the Kits should be done DMF, Jajpur branding.

a. PoC Medical Devices Kit – Mandatory Components

The PoC screening kit shall mandatorily include the following individual, dedicated, IoT-enabled devices, each independently performing its respective diagnostic function:

Device	Specifications	Certificates
Blood Pressure Monitor	Automatic upper-arm BP monitor with LCD display and Bluetooth connectivity. Measures BP and pulse using oscillometric method. Supports small, medium, and large cuffs.	CDSCO / CE / FDA
Glucometer	Bluetooth-enabled glucometer with digital/mobile display. Uses strips with sample volume $\leq 0.5\text{--}0.6\ \mu\text{L}$. Measurement range 10–700 mg/dL. Reading time 5–10 seconds. Supports FBS, PPBS, and RBS. Battery operated.	CDSCO / CE / FDA
HbA1c Analyzer	Bluetooth-enabled, battery-operated PoC device using boronic acid affinity method. Requires capillary blood sample. Result time ~5 minutes. HbA1c range 4–14%.	CDSCO / CE / FDA
Hemoglobinometer	Bluetooth-enabled invasive Hb meter. Range 2–25 g/dL. Sample volume 8–15 μL . Result time 5–60 seconds. Supports capillary, venous, arterial blood. Auto/self-calibration as per ICSH guidelines. Battery operated.	CDSCO / CE / FDA
Lipid Analyzer	Portable, Bluetooth-enabled, battery-powered PoC lipid analyzer. Measures Total Cholesterol, HDL, Triglycerides and calculated parameters from small blood sample within ~4 minutes using test strips.	CDSCO / CE / FDA
Renal Function Analyzer	PoC (Point of care) renal analyzer capable of measuring Creatinine, Urea, and Uric Acid from capillary blood sample. Portable, battery-operated, Bluetooth-enabled with rapid turnaround time (≤ 5 minutes).	CDSCO / CE / FDA
Pulse Oximeter	Compact device measuring SpO ₂ and pulse rate with clear display. Battery or rechargeable option. Bluetooth connectivity for wireless data transfer.	CDSCO / CE / FDA
Body Composition Analyzer (BCA)	Measures BMI, body fat %, muscle mass, water %, bone mass, visceral fat, BMR, body age, protein %, skeletal muscle mass, fat mass, lean mass, and weight. Battery operated with Bluetooth connectivity.	Metrological Certificate
ECG Device	Real-time ECG monitoring with Bluetooth connectivity. Mobile compatible, rechargeable battery. Supports 6-lead and/or 12-lead configurations.	CDSCO / CE / FDA
Spirometer	Bluetooth-enabled PoC spirometer with battery/rechargeable operation. Measures lung function parameters accurately. Mobile compatible for data analysis and tracking.	CDSCO / CE / FDA
Digital Stethoscope	Bluetooth-enabled digital stethoscope with recording and sharing capability. Dual-head (diaphragm & bell). Lightweight, easy to clean, battery/rechargeable option.	CDSCO / CE / FDA
Digital Measuring Tape	Bluetooth-enabled tape for height, length, circumference and MUAC measurements. Battery operated. Mobile compatible for data logging.	
Mobile Phone	Android phone with minimum 6.0" LCD display, ≥ 4 GB RAM and 128 GB minimum internal storage. Supports Wi-Fi & Bluetooth. Rechargeable lithium battery.	
Thermal Printer	3-inch Thermal Printer with Bluetooth Connectivity, to be integrated with android mobile application	

- Each test shall be conducted using a separate dedicated device; multi-test or combined devices shall not be permitted.
- Along with the Device Performance Evaluation Report (PER) should be submitted for each device.

b. Device-Level Technical Specifications

- All devices shall be portable, lightweight, compact, battery-operated or rechargeable, and suitable for field conditions.
- All devices shall be IoT-enabled with Bluetooth connectivity and capable of transmitting data directly to the Android mobile application in real time.
- Devices shall generate digital outputs only, with no dependency on manual data entry.
- The complete PoC kit shall be housed in a sturdy, easy-to-carry field bag, designed for daily door-to-door operations.
- All devices must possess valid CDSCO / CE / FDA certifications (as applicable) and comply with relevant Indian regulatory standards.
- The entire kit, including devices, mobile phone, and software, shall be covered under a comprehensive warranty for a minimum period of three (3) years.

c. Android Mobile Application Requirements

- All PoC devices shall seamlessly integrate with a single Android mobile application.
- The application shall allow addition or removal of devices based on Government requirements without disrupting ongoing operations.
- All test results shall be digitally recorded, time-stamped, geo-tagged, encrypted, and securely transmitted to the central server.
- The application shall support offline data capture with automatic synchronization when connectivity is restored.

d. Centralized Dashboard and Analytics

The bidder shall provide a **web-based, real-time analytics dashboard** with role-based access for authorized stakeholders. The dashboard shall include, but not be limited to:

- Beneficiary-wise and location-wise screening details
- Test-wise and device-wise utilization data, including consumables
- Identification and listing of high-risk and abnormal cases
- Operational performance indicators and field activity monitoring

The system shall support generation of population health analytics and geo-spatial insights to aid planning and decision-making.

e. Software and System Capabilities

- Seamless device, software, and module upgrades without disruption to field operations
- Real-time interoperability with existing Government Health Information Management Systems (HIMS) and health portals
- Telemedicine integration for remote doctor consultation, referral, and follow-up support
- Automated delivery of digital test reports to beneficiaries via WhatsApp and SMS, and those who don't have digital report access in their phone need to give in printable report.

f. Consumables and Accessories

The bidder shall supply all PoC devices along with adequate quantities of consumables sufficient to cover the entire screening population, including:

- Glucose test strips
- Hemoglobin test strips
- HbA1c test strips
- Lipid profile test strips
- Renal function test strips/cartridges (Creatinine, Urea, Uric Acid)
- Disposable spirometer mouthpieces (single-use, infection-control compliant)

Consumables shall be compatible with the supplied devices and meet quality and safety standards.

g. Carry Bag Specifications

- The carry bag shall be durable, compact, portable, and ergonomically designed for field use.
- It shall safely accommodate all PoC devices, accessories, consumables, cartridges, and disposable items.

h. Post-Project Asset Handover

Upon completion of the screening program, the bidder shall return all PoC screening kits to the District Authority within **15 days**. The returned kits shall be redeployed at PHCs / HWCs / Sub-Centres as decided by the District Authority. An Asset Handover Certificate shall be jointly signed by the bidder and the District Authority.

2. Human Resources: Deployment, Qualifications, and Responsibilities

The selected bidder shall provide trained female paramedic services for house-to-house health screening using the supplied IoT-enabled PoC kits for a period of **one (1) year**.

a. Deployment and Service Conditions

- One female paramedic shall be deployed per PoC screening kit.
- Paramedics shall be engaged for door-to-door screening in assigned Panchayats as designated by the Tender Inviting Authority.
- Each paramedic shall report to and function under the supervision of the respective Community Health Officer (CHO) / Health Worker (Female) / ANM, and follow prescribed Government protocols.
- Working hours: 9:00 AM to 5:00 PM on all Government working days.

b. Eligibility and Qualifications

Each paramedic shall possess one of the following qualifications:

- Diploma or Degree in Nursing (ANM / GNM / B.Sc. Nursing), or
- Diploma or Degree in Pharmacy, or
- Diploma or Degree in Medical Laboratory Technology (DMLT / BMLT), or
- Certified and trained Phlebotomist

c. Verification and Replacement

- The bidder shall submit qualification details, CVs, and educational certificates of all deployed paramedics for verification by the competent authority.
- In case any paramedic fails verification or is found non-compliant, the bidder shall provide a suitable replacement within 15 working days, at no additional cost.

d. Training and Capacity Building

- All paramedics shall be trained by the successful bidder prior to deployment.
- Training shall cover device operation, sample collection, infection control, digital data capture, beneficiary interaction, referral protocols, and reporting requirements.

e. Roles and Responsibilities

The paramedics shall be responsible for:

- Conducting comprehensive door-to-door health screening using the PoC kit
- Achieving a minimum screening target of 6,000 individuals per paramedic per year, averaging 20–25 individuals per day
- Preparing micro-plans in coordination with the Medical Officer (MO), CHO, ANM, ASHA, and Anganwadi Worker
- Submitting weekly progress reports to the in-charge of the nearest PHC / HWC / Sub-Centre/District Administration
- Ensuring safe handling, proper use, and day-to-day maintenance of the PoC screening kit and consumables

3. Age-Wise Screening Plan

The age-wise screening plan has been designed to ensure appropriate, risk-based, and evidence-guided health assessment across all population groups in the directly affected (15 KM) of mining areas, with a target coverage of 1,60,000 individuals. Upon initial deployment of the programme, an internal assessment and evaluation will be conducted, based on the outcome, the screening may be extended to the indirectly affected (25 km) of mining area. The selection of screening parameters is aligned with ICMR recommendations, prevailing national screening practices, and established public health guidelines, while avoiding unnecessary or non-indicated testing in low-risk age groups.

Age Group (Years)	Recommended Screening Tests / Devices
0–5 Years	Hemoglobin (anemia screening), Pulse Oximeter (respiratory illness), Body Composition / Anthropometry (nutrition assessment)
6–14 Years	Hemoglobin, Body Composition / Anthropometry, Blood Pressure (<i>risk-based</i>), Blood Glucose (<i>risk-based</i>)
15–29 Years	Blood Pressure, Blood Glucose (<i>risk-based</i>), HbA1c*, Hemoglobin, Body Composition, ECG (<i>if symptomatic</i>), Spirometry, Renal Function Test (Serum Urea, Creatinine & Uric Acid)
30–44 Years	Blood Pressure, Blood Glucose, HbA1c*, Hemoglobin, Body Composition, ECG (<i>if symptomatic</i>), Lipid Profile, Spirometry, Renal Function Tests (Serum Urea, Creatinine & Uric Acid)
45–59 Years	Blood Pressure, Blood Glucose, HbA1c*, Hemoglobin, Body Composition, ECG, Lipid Profile, Spirometry, Renal Function Tests (Serum Urea, Creatinine & Uric Acid)
≥ 60 Years	Blood Pressure, Blood Glucose, HbA1c*, Hemoglobin, Body Composition, ECG, Lipid Profile, Spirometry, Renal Function Tests (Serum Urea, Creatinine & Uric Acid)

*HbA1c to be done for those having a RBG value of >140 mg/ dL and/or history of Diabetes.

4. Training, Call Centre, Data Management, and Project Support Services

The selected bidder shall be responsible for providing end-to-end training, call centre operations, digital data management, community engagement, logistics, and quality assurance services to ensure effective implementation of the health screening programme.

a. Training and Capacity Building

The bidder shall provide comprehensive pre-deployment training to all field paramedics and local coordinators prior to commencement of screening activities. Training shall cover, but not be limited to:

- Operation, calibration, and troubleshooting of all Point-of-Care (PoC) diagnostic devices
- Standard screening protocols and age-wise testing criteria
- Use of the Android mobile application and end-to-end digital workflows
- Data privacy, confidentiality, and ethical handling of beneficiary information
- Referral mechanisms, escalation pathways, and follow-up protocols
- Community interaction, counselling techniques, and beneficiary communication

Periodic refresher training sessions shall be conducted to ensure consistency, quality, and adherence to prescribed protocols throughout the project duration.

b. Call Centre Setup and Operations

The bidder shall establish, operate, and maintain a dedicated 5-seater call centre for the project within Jajpur District. The call centre shall function as a post-screening support and coordination unit and shall be responsible for:

- Follow-up communication with screened beneficiaries
- Tracking and monitoring of high-risk and abnormal cases
- Referral coordination and appointment facilitation
- Providing health guidance and clarification to beneficiaries
- Coordinating teleconsultations with doctors, where applicable

Working hours: 9:00 AM to 5:00 PM on all Government working days. All call interactions shall be digitally logged and linked to beneficiary records for audit, monitoring, and reporting purposes.

c. Digital Data Management and Analytics

The bidder shall deploy a secure, cloud-based digital platform for centralized data storage, processing, and analytics. The platform shall support:

- Real-time data capture and synchronization from all field devices
- Creation, maintenance, and updating of beneficiary-level Electronic Health Records (EHRs)
- Population-level analytics, trend analysis, and geo-spatial health heat-map generation
- Role-based access control for different categories of stakeholders

The system shall generate periodic reports (daily, weekly, monthly, or as required) to support monitoring, evaluation, and evidence-based decision-making at block and district levels.

d. Data Ownership, Privacy, and Confidentiality

All data generated, collected, processed, or stored under this project including beneficiary details, diagnostic results, reports, dashboards, analytics, and derived datasets shall be the **sole and exclusive property of the Client** and shall be governed by applicable Government of Odisha rules and regulations.

The Service Provider shall have **no ownership or usage rights** over the data except for execution of the project and only as expressly authorized in writing by the Client. The Service Provider shall not share, disclose, publish, or transfer any project data to any third party without prior written approval. Any violation shall be treated as a **material breach of contract** and may invite legal action under applicable laws.

e. Community Awareness and Health Education

The bidder shall support community awareness and health education activities through deployed paramedics to improve participation, acceptance, and compliance with the screening programme. Activities shall include:

- Distribution of IEC materials
- Local engagement sessions and group interactions
- Coordination with ASHA, ANM, Anganwadi Workers, and other frontline health staff

The focus shall be on preventive health behaviour, early detection, follow-up care, and referral compliance.

f. Logistics and Field Operations Support

The bidder shall provide all logistics and operational support necessary for uninterrupted field screening, including:

- Deployment, tracking, and safe handling of screening kits
- Inventory management and timely replenishment of consumables
- Routine maintenance and upkeep of devices
- Mobility and operational support for field teams

Any device malfunction shall be resolved promptly, with replacement or rectification completed within a turnaround time (TAT) of three (3) working days.

g. Central Coordination and Quality Assurance

The bidder shall establish a central coordination and supervisory mechanism for overall project management and quality assurance. Responsibilities shall include:

- Continuous monitoring of field activities and screening progress
- Performance review of paramedics and operational teams
- Periodic quality audits of screening processes, data accuracy, and reporting

Timely corrective and preventive actions shall be undertaken to ensure compliance with prescribed protocols, service standards, and project objectives.

6. Steps in implementation

Sl. No.	Step	Responsibility	Timeline for Completion
1.	Issue of Letter of Intent (LoI)	CDM & PHO	Within 15 working days of finalization of the Agency
2.	Submission of Performance Bank Guarantee	Agency	Within 7 working days of receiving the LOI
3.	Signing of the MOU	CDM & PHO with the Agency	Within 15 working days of receiving the PBG from the Agency
4.	Submission of DPEP	Agency	Within 20 working days of signing of the MOU
5.	Operationalization	Agency	Within 45 working days of signing of the MOU
6.	Fund release to the selected Agency on submission of bills as per the milestones	CDM & PHO	Within 15 working days of receiving of bills from the Agency
7.	Supervision, Monitoring and Review of the project (monthly)	CDM & PHO	By 20th of every month

7. Payment procedure

Payment (%)	Milestone	Timeline from Date of Signing of MoU
25%	Completion of training of deployed resources and preparation of the approved micro-plan for the screening programme	4-6 weeks
25%	Successful rollout of the screening programme and completion of the first round of screening of at least 5,000 population	6-8 weeks
20%	Completion of screening of 55,000 population	16-20 weeks
15%	Completion of screening of 1,05,000 population	28-36 weeks
15%	Completion of screening of 1,60,000 population or the total population assigned by the District Authorities , whichever is earlier, along with submission of final reports	42-50 weeks

Notes on Payment Release

- All payments shall be released milestone-wise upon certification and approval by the designated District Authority
- Screening numbers shall be validated through programme MIS / digital dashboards / field verification reports, as applicable.
- The final payment shall be released only after:
 - Submission of consolidated final reports,
 - Handover of all programme data in prescribed formats, and
 - Formal completion certificate issued by the competent authority.
- Timelines indicated above are indicative and may be adjusted by the District Authorities based on ground conditions, without altering the overall scope of work.
- No advance payment shall be made unless explicitly mentioned in the MoU/RFP.
- All milestone achievements shall be verifiable through system-generated MIS reports, dashboard logs, and field verification records.

8. Contract Extension

The operational contract for door-to-door health screening shall be valid for one (1) year. The rate contract for supply of IoT-based Point-of-Care kits, consumables, and associated services shall remain valid for three (3) years from the date of issuance of the Letter of Award, subject to satisfactory performance and administrative approval. Any extension of services shall be strictly within the rate contract period and shall not constitute a new contract.

The Client may, at its sole discretion, extend the annual health screening for additional one-(1)-year periods, provided that the total term of the rate contract does not exceed three (3) years. Any such extension shall be on the same terms, conditions, and rates as set forth in this Contract and shall not be construed as an automatic right of the selected agency.

9. Termination of the Project and Agreement Contract

1. The Client by written notice, may suspend /terminate the agreement if the Selected Agency fails to perform any of its obligations as per the terms and conditions of the agreement including carrying out the services, such notice of suspension shall:
 - i. Specify the nature of failure.
 - ii. Advise the remedy of such failure.
2. The selected Agency shall rectify the failure within a period not exceeding 30 days from the date of receipt of such notice by the Client.
3. Client may terminate the contract by not less than 30 days written notice of termination to the selected agency on occurrence of any of the events specified below and / or as specified in Terms & Conditions / Agreement. The decision of the Competent Authority and the Client shall be final and binding on the selected agency.
 - i. If the selected Agency does not rectify a failure in the performance of his obligations within 30 days of receipt of notice or within such further period as the Client have subsequently approved in writing.
 - ii. If the selected Agency becomes insolvent or bankrupt.
 - iii. If, as a result of force majeure, the Selected Agency is unable to perform a material portion of the services for a period of not less than 30 days.

- iv. If, the selected Agency is found to be engaged in corrupt or fraudulent practices in competing for or in implementation of the project.
 - v. Failure of the selected Agency to commence the services within time schedules as mutually decided by the Client and the selected Agency from the date of the agreement.
 - vi. Failure of the selected Agency to comply with the statutory requirements, rules, and other applicable Acts / Regulations.
 - vii. Criminal indictment of the promoters, member/s of the Board of Directors, Chief Functionaries, key personnel engaged by the selected Agency for operations and management of the services.
 - viii. Engagement of unqualified personnel by the selected Agency for operations of the project.
 - ix. Certification of unsatisfactory performance by the Monitoring Committee / Evaluation Team or Officer – in Charge from the Clients side.
 - x. The Agency's services create serious adverse publicity in the media, and there is prima facie evidence of negligence, mismanagement, or misconduct.
4. In the event Force Majeure makes the performance of this Agreement impossible, or the continuation of the Agreement becomes unlawful, then either Party may issue a 30 days' notice to terminate.
- i. The Agreement may be terminated by both parties through mutual consent.
 - ii. Both the parties shall honor commitments made prior to the date of notice, complete the ongoing commitments to avoid major inconveniences. The Client shall pay the Selected Agency for all valid service received without any dues.
 - iii. Despite termination, the parties shall abide by the usual professional ethics and normal code of conduct to maintain the confidentiality of the information and intellectual property rights.
 - iv. The termination will not affect the rights and obligations of the Parties incurred prior to termination.
5. Non-payment of service fee to the Selected Agency by the Client can entitle termination of services by the Service provider/ Second Party.
6. Handover of assets and responsibilities upon termination: upon termination, the Agency shall
- i. Hand over all assets related to the project to an authorized representative of the State Government on a mutually agreed date. The transfer shall be executed on an "as is where is" basis, ensuring continuity of operations.
 - ii. Ensure that no assets are removed, transferred, or destroyed, except for consumables used in the normal course of operation, without prior written approval from the CDM&PHO, Jajpur / District Administration
 - iii. Complete the handover process within fifteen (15) calendar days from the date of termination, failing which the Government shall initiate legal action under the relevant laws.

SECTION – 4: Technical Proposal Forms

TECH -1: Letter of Proposal Submission

To

.....

Subject: Selection Of Agency For The Supply Of IoT (Internet Of Things) –Based Point-Of-Care Device Kits, Consumables, And Provision Of Paramedical Services For Door-To-Door Health Screening In Mining Affected Villages Of Jajpur District.

Dear Madam/Sir,

We are submitting our Proposal as [_____ Insert name of the Bidder_____]

We understand you are not bound to accept any Proposal you receive. Further:

1. We acknowledge that CDM&PHO, Jajpur will be relying on the information provided in the Proposal and the documents accompanying the Proposal for selection of the Bidder, and we certify that all information provided in the Proposal and in the supporting documents is true and correct, nothing has been omitted which renders such information misleading, and all documents accompanying such Proposal are true copies of their respective originals.

2. This statement is made for the express purpose of appointment as the Selected Bidder for the aforesaid Project

3. We shall make available to CDM&PHO, Jajpur any additional information it may deem necessary or require for supplementing or to authenticate the Proposal.

4. We acknowledge the right of CDM&PHO, Jajpur to reject our Proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by Applicable Law our right to challenge the same on any account whatsoever

5. We certify that in the last 03 (three) years, we/or our Associates have neither failed to perform on any assignment or contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against us, nor been expelled from any project, assignment or contract by any public authority nor have had any assignment or contract terminated by any public authority for breach on our part.

6. We declare that:

(a) We have examined and have no reservations to the RFP, including any corrigenda/addenda issued by CDM&PHO, Jajpur;

(b) We do not have any Conflict of Interest in accordance with the terms of the RFP;

(c) We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice, or restrictive practice, as defined in the RFP document, in respect of any tender or request for proposal issued by or any agreement entered with CDM&PHO, Jajpur or any other public sector enterprise or any government, Central or State; and

(d) We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice, or restrictive practice.

(e) We declare that the undertakings given by us along with the Proposal in response to the RFP for the Project are true and correct as on the date of making the Proposal and we shall continue to abide by them.

(f) We declare that there is no pending, active or previous legal action that prevents us from submitting the Proposal and executing the Agreement or fulfilling the conditions of the Project.

7. We understand that CDM&PHO, Jajpur may cancel the Selection Process at any time and without incurring any liability to the Bidder(s).

8. We declare that we or any Member of the Consortium, or any of our/ their Associates are not directly or indirectly related to any other Bidder applying for selection as Bidder for the Project I confirm that I have the authority to submit this proposal and to provide clarifications on behalf of the bidder.

9. We certify that in regard to matters other than security and integrity of the country, we or any of our Associates have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which would cast a doubt on our ability to undertake the Project or which relates to a grave offence that outrages the moral sense of the community.

10. We further certify that in regard to matters relating to security and integrity of the country, we or our Associates have not been charge-sheeted by any Bidder of the Government or convicted by a court of law for any offence committed by us or by any of our Associates.

11. We further certify that no investigation by a court or regulatory authority is pending either against us or against our Associates or against our CEO or any of our Partners /Directors/ Managers/employees.

12. We declare that we or any of our their Associates have not paid and shall not pay any bribe to any officer of CDM&PHO, Jajpur for awarding this Project at any stage during its execution or at the time of payment of bills and further, if any officer of CDM&PHO, Jajpur asks for bribe/gratification, we' any member of the Consortium, or our/ their, Associates shall immediately report it to the appropriate authority in CDM&PHO, Jajpur.

13. We further certify that we or any member of the Consortium or any of our their Associates are not barred by the Central Government/ State Government or any entity controlled by it, from participating in any project, and no bar subsists as on the date of Proposal.

14. We undertake that in case due to any change in facts or circumstances during the Selection Process, we are attracted by the provisions of disqualification in terms of the provisions of this RFP, we shall intimate CDM&PHO, Jajpur of the same immediately.

15. We agree that if at any stage, any information/documents submitted by us are found to be false, we or our Associates shall be liable for debarment from tendering in CDM&PHO, Jajpur, apart from any other appropriate legal action, as the case maybe.

16. We hereby irrevocably waive any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by CDM&PHO, Jajpur in connection with the selection of Bidder or in connection with the Selection Process itself in respect of the abovementioned Project. We agree and understand that the Proposal is subject to the provisions of the RFP document. In no case, shall we have any claim or right of whatsoever nature if the Project is not awarded to us or our proposal is not opened or rejected.

17. We agree to keep this offer valid for 180 (one eighty) days from the Proposal Due Date specified in the RFP, or provide extension of Bid Validity Period, if so, required by CDM&PHO, Jajpur.

18. We agree that if we fail to provide extension of Bid Validity Period, it will be construed that Bid is withdrawn and we will not be entitled to claim or receive any penalty/damages/ interest/charges, nor be entitled to return of the Bid documents submitted or refund of the EMD.

19. A Power of Attorney in favor of the Authorized Signatory to sign and submit this Proposal and documents is attached herewith 20. We agree and undertake to abide by all the terms and conditions of the RFP.

In witness thereof, I/We submit this Bid under and in accordance with the terms of the RFP.

Yours sincerely,

Authorized Signatory [In Ful and initial]:

Name and Designation:

Name of Bidder:.....

Address of Bidder:.....

Email id:.....

Location:..... Date:.....

TECH -2: Bidder's Organization (General Details)

Sl. No.	Description	Full Details
1	Name of the Bidder / Vendor	
2	Address for communication: Tel: Fax: Email Id:	
3	Name of the authorized person signing & submitting the bid on behalf of the Bidder: Mobile No.: Email id:	
4	Registration / Incorporation Details Registration No: Date & Year. :	
5	Local office in Odisha If yes, please furnish contact details	Yes / No
6	Bid Processing Fee Details Amount: DD / No.: Date: Name of the Bank:	
7	EMD Details Amount: DD No.: Date: Name of the Bank:	
8	PAN Number	
9	Goods and Services Tax Identification Number (GSTIN)	
10	Willing to carry out project as per the scope of work of the RFP	YES
11	Willing to accept all the terms and conditions as specified in the RFP	YES

Authorized Signatory [In full and initials]: _____

Name and Designation with Date and Seal: _____

Address of Bidder: _____

Contact Number of the Bidder: _____

Email id of Bidder: _____

Bidder(s) should submit the required supporting documents as mentioned above. Non-submission of required documents as listed above will lead to rejection of the bid.

TECH – 3: Bidder Organization (Financial Details)
Annual Average Turnover Statement
(To be furnished in the letter head of the Chartered Accountant)

The Annual Turnover of M/s _____ for the last 3 FYS are given below and certified that the statement is true and correct.

Financial Information (In INR)				
Details	FY 2022-23*	FY 2023-24*	FY, 2024-25*	Average
Consulting Turnover (in Crores)				
	<i>Page no in the bid proposal</i>	<i>Page no in the bid proposal</i>	<i>Page no in the bid proposal</i>	
<p>* Provisional audited statement shall not be considered.</p> <p>Supporting Documents: Audited certified financial statements for the last three FYs (Submission of copies of Income & Expenditure Statement and Balance Sheet for the respective financial years is mandatory along with this form).</p> <p>Filled in information in this format shall have to be jointly certified and sealed by the CA and the authorized representative of the bidder and to be furnished in original along with the technical proposal failing which the proposal will be out rightly rejected. No scanned copy will be entertained.</p>				

Signature and Seal of the Company Auditor / Chartered Accountant with Date in original

Name of Chartered Accountant / Authorized Signatory of Company Auditor

[In full initials with Date and Seal]: _____

Membership No. Chartered Accountant / Authorized Signatory of Company Auditor

Authorized Signatory with Date and Seal :

Name :

Designation :

Address of Bidder :

Contact Number of Bidder :

Email id of Bidder :

[NB: No Scanned Signature will be entertained]

Bidders should submit the required supporting documents as mentioned above. Non-submission of required documents as listed above will lead to rejection of the bid.

TECH – 4: FORMAT FOR POWER OF ATTORNEY

(Notarized copy on Rs. 100 Non-Judicial Stamp Paper)

Know all men by these presents, that we, _____
 (Name of the Firm / Company / LLP and address of the Registered Office),
 do hereby irrevocably constitute, nominate, appoint, and authorize Mr./Ms.
 _____, son/daughter/wife of
 _____, presently residing at
 _____, who is presently employed with us and
 holding the position/designation of _____, as our true and lawful
 attorney (hereinafter referred to as the “Attorney”).

Authority Granted

To do, execute, and perform in our name and on our behalf all such acts, deeds, matters, and things as may be necessary or required in connection with or incidental to the submission of our Bid for _____ (the “Project”) invited by _____ (the “Authority”), including but not limited to the following:

1. To sign, execute, and submit applications, bids, proposals, affidavits, declarations, undertakings, and all other documents and writings as may be required in relation to the said Project.
2. To participate in pre-bid meetings, bid clarification meetings, presentations, negotiations, and other conferences with the Authority.
3. To provide information, clarifications, explanations, and responses to the Authority in connection with the Bid.
4. To represent us before the Authority and any committee, officer, or representative thereof in all matters relating to the Bid.
5. To sign, execute, and submit all contracts, agreements (including the Agreement), undertakings, and documents consequent upon acceptance of our Bid.
6. To generally deal with the Authority in all matters connected with, relating to, or arising out of the Bid and/or upon award of the Project to us, until execution of the Agreement with the Authority.

Ratification

AND we hereby agree to ratify and confirm, and do hereby ratify and confirm, all acts, deeds, matters, and things lawfully done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney, and that all such acts, deeds, and things shall be deemed to have been done by us.

Execution

IN WITNESS WHEREOF, we, _____ (Name of the Principal), the above-named Principal, have executed this Power of Attorney on this ____ day of _____, 20.

For _____
 (Signature)
 Name: _____
 Designation: _____
 Address: _____

Witnesses

1.
 (Name & Signature)
2.
 (Name & Signature)

Accepted

(Signature of Attorney)
 Name: _____
 Designation: _____
 Address: _____
 (Notarised)

Notes

1. The execution of this Power of Attorney shall be in accordance with the provisions of applicable law and the charter documents of the executant(s). Where required, the common seal of the entity shall be affixed in accordance with the prescribed procedure.
2. Wherever applicable, the Bidder shall submit for verification extracts of charter documents and relevant resolutions (Board Resolution / Shareholders' Resolution / Power of Attorney) authorizing the person executing this Power of Attorney on behalf of the Bidder.
3. In case this Power of Attorney is executed and issued outside India, the document shall be legalised by the Indian Embassy and notarised in the country of execution. However, for Bidders from countries that are signatories to the Hague Convention, 1961, such legalisation shall not be required if the document bears a valid Apostille Certificate.

TECH – 5:(BIDDER’S PAST EXPERIENCE DETAILS*)**Table -1 (List of <Nos> completed/ongoing project only of similar nature* during last 10 Years)**

Sl. No.	Assignment and Client Name with Location	Project Start Date	Project Completion Date	Number of IoT-enabled Point-of-Care Device Kits (minimum 4 devices integrated with a mobile application)	Number of Kits Deployed	Number of Beneficiaries Served	Nature of Supporting Document Provided
1							
2							
3							
4							
5							

(*Photocopies of Work Orders/ Sanction Orders/ MOUs/ Engagement Letters/ Completion Certificates of equivalent projects to be attached as documentary proof along with page number in the proposal. More lines can be added for enumerating experience as required.)

Note 1: Information provided in this form shall sufficiently support/justify the criteria of the Technical Qualification Form.

Note 2: All the claims shall be substantiated through production of supporting documents. All supporting documents shall have the period of execution, along with details of the project components clearly highlighted.

**Authorized Signatory with
Date and Seal** :

Name : _____

Designation : _____

Address of Bidder : _____

Contact Number of Bidder : _____

Email id of Bidder : _____

TECH – 6: Declaration of Conflict of Interest and Activities

(To be submitted on the Bidder’s Letterhead)

A. Information on Conflicting Activities

Are there any activities carried out by your agency that are of a conflicting nature, as mentioned in Section–2: Information to the Bidders ?

Yes No

If **Yes**, please provide full details of such activities (attach separate sheet, if required):

B. Declaration

If **No**, please certify the following:

I, the undersigned, hereby declare that our firm/company, as an individual entity, is **not engaged in any activities** that can be termed as conflicting activities, as mentioned in Section–2: Information to the Bidders.

I further acknowledge that in the event of misrepresentation or concealment of any information, **our proposal and/or contract shall be rejected and/or terminated by the Client, and such decision shall be final and binding upon us.**

Authorized Signatory

Name: _____

Designation: _____

Signature: _____

Date: _____

Seal of the Bidder: _____

Bidder(s) should submit the required supporting Documents as mentioned above. Non-submission of required Documents as listed above will lead to rejection of the bid.

TECH – 7: DESCRIPTION OF APPROACH, METHODOLOGY AND WORK PLAN TO UNDERTAKE THE ASSIGNMENT

Technical approach, methodology and work plan are key components of the Technical Proposal. In this section, the bidder should explain his understanding of the scope and objectives of the assignment, approach to the services, methodology for carrying out the activities and obtaining the expected output, and the degree of detail of such output. Further, he should highlight the problems being addressed and their importance and explain the technical approach to be adopted to address them. It is suggested to present the required information divided into the following four sections.

A. Understanding of Scope, Objectives and Past-experience

Please explain your understanding of the scope and objectives of the assignment based on the scope of work, the technical approach, and the proposed methodology adopted for implementation of the tasks and activities to deliver the expected output(s), and the degree of detail of such output.

Please do not repeat/copy the ToR her

B. Description of Approach and Methodology

- Review existing and proposed framework information matrix
- Highlight any challenges anticipated in delivering the expected outputs
- Approaches to overcome the challenges and meet the requirements of the assignment
- Review stakeholders' engagement / involvement
- Establishing system for implementation effectiveness
- Monitoring & Evaluation mechanism of programs and interventions for better outcomes
- Any other issues mentioned in the ToR

C. Technology to be adopted

Explaining of the proposed technologies to be adopted highlighting of the compatibility of the same with the proposed approach.

D. Resources & Project Management Plan

The bidder should propose and justify the structure and composition of the team and should enlist the main activities under the assignment in respect of the Key Professionals responsible for it. Further, it is necessary to enlist the activities under the proposed assignment with sub-activities.

Authorized Signatory (Full Signature and Initials): _____

Name and Designation with Date and Seal: _____

TECH – 8: Proposed Plan to Carry out the Assignment**A: On the Terms of Reference / Scope of Work:**

The Agency needs to present and justify in this section, if any modifications to the Terms of Reference they are proposing to improve performance in carrying out the assignment (such as deleting some activity considering unnecessary, or adding another, or proposing a different phasing of the activities / study process modifications). Such suggestions should be concise and to the point and incorporated in the technical proposal. Modification / suggestion will not be taken into consideration without adequate justification. Any change in manpower resources will not be taken into consideration]

B: On Input and Facilities to be provide by the Client:

[Comment here on inputs and facilities to be provided by the Client with respect to the Scope of Work and Implementation]

Authorized Signatory :
with Date and Seal

Name : _____

Designation : _____

Address of Bidder : _____

Contact Number of Bidder : _____

Email id of Bidder : _____

TECH – 9: Consortium Agreement

(On stamp paper of Rs.100/- purchased in the name of the executing companies or as required by the jurisdiction in which executed)

This Consortium Agreement executed on this _____ day of _____,, by and between:

1. Lead Member

M/s. _____, an organization incorporated under the provisions of the _____, and having its registered office at _____, (hereinafter referred to as the “Lead Member”, which expression shall, unless repugnant to the context, include its successors and permitted assigns).

2. Second Member

M/s. _____, an organization incorporated under the provisions of the _____, and having its registered office at _____, (hereinafter referred to as the “Second Member”, which expression shall, unless repugnant to the context, include its successors and permitted assigns).

The Lead Member and the Second Member shall hereinafter be collectively referred to as the “Consortium Members”, and individually as a “Consortium Member”, for the purpose of submitting a Proposal to the:

Chief District Medical and Public Health Officer, Jajpur in response to the Request for Proposal (RFP) No. _____ dated _____, for selection of a bidder for " **Selection of Agency for the Supply of IoT (Internet of Things)–Based Point-of-Care Device Kits, Consumables, and Provision of Paramedical Services for Door-to-Door Health Screening in Mining Affected Villages of Jajpur District**".

WHEREAS

1. The RFP document stipulates that a consortium of a maximum of two (2) organizations, meeting the eligibility criteria, may submit a proposal.
2. The Proposal shall be signed by the Lead Member, who shall be authorized to legally bind all Consortium Members.
3. All Consortium Members shall be jointly and severally liable for the performance and obligations under the RFP and any resultant Agreement(s).
4. A duly signed Consortium Agreement is required to be submitted along with the Proposal.

NOW, THEREFORE, THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. Lead Member: M/s. _____ shall act as the Lead Member of the Consortium. The Consortium Members jointly and severally agree to be bound and fully responsible to Chief District Medical & Public Health Officer, Jajpur for the performance of all obligations under the RFP and any resultant Agreement(s).
2. Equity and Control: The Lead Member shall hold and maintain at least 51% stake in the Consortium throughout the contract period as specified in the RFP document.
3. Joint and Several Liability: In case of any breach or default by the Lead Member, all Consortium Members shall be jointly and severally responsible for fulfilling all obligations and liabilities under the RFP and Agreement(s).

4. Indemnity: If Chief District Medical & Public Health Officer, Jajpur suffers any loss or damage due to any default or breach by the Consortium, all Consortium Members shall jointly and severally make good such loss or damage on demand, without demur or contest. Chief District Medical & Public Health Officer, Jajpur shall not be obliged to proceed against the Lead Member before proceeding against other Members.

5. Financial Liability: The financial liability of each Consortium Member to Chief District Medical & Public Health Officer, Jajpur shall be unlimited with respect to any claims arising from the performance or non-performance under the RFP or Agreement(s). All Members shall be jointly and severally liable.

6. Sharing of Responsibilities: The internal division of work between the Consortium Members shall not limit or dilute their joint and several liabilities to Chief District Medical & Public Health Officer, Jajpur

7. Legal Jurisdiction: This Agreement shall be governed and interpreted in accordance with the laws of India, and the Courts at Jajpur, Odisha shall have exclusive jurisdiction in all matters arising thereunder.

8. Bank Guarantee and EMD: If selected as the Agency, the Consortium Members shall jointly and severally be responsible for furnishing the Performance Bank Guarantee and the Earnest Money Deposit (EMD) as required under the RFP. The Lead Member shall submit the EMD on behalf of the Consortium in the form prescribed by Chief District Medical & Public Health Officer, Jajpur

9. Validity and Enforceability: This Agreement shall be irrevocable and shall remain in force until discharged by OSH&FWS. It shall take effect from the date of execution.

10. Roles and Responsibilities:

Member of Consortium	Responsibilities
Lead Member	
Second Member	

IN WITNESS WHEREOF, the Members of the Consortium have executed this Agreement and affixed their respective seals through their authorized representatives on the day, month, and year first above written.

For and on behalf of Lead Member

M/s. _____
(Signature of Authorized Representative)

Name: _____ Designation: _____ Seal: _____

WITNESSES:

1. Signature: _____ Name: _____ Designation: _____

2. Signature: _____ Name: _____ Designation: _____

For and on behalf of Second Member

M/s. _____
(Signature of Authorized Representative)

Name: _____ Designation: _____ Seal: _____

WITNESSES:

1. Signature: _____ Name: _____ Designation: _____

2. Signature: _____ Name: _____ Designation: _____

**TECH – 10: Affidavit Format for Not Blacklisting
(Notarized on INR-100/- Non-judicial Stamp Paper)**

Affidavit

I, M/s. _____ (the name of the Organization) having our registered office at _____, <HQ address of the Organization> hereby certify and confirm that we or any of our promoter(s) / Director(s) are not barred by Department of Health & FW, Govt. of Odisha / or any other entity of Government of Odisha or blacklisted by any State Government or Central Government / Department / Organizations in India from participating in Tenders as on the _____ (Date of Signing on this proposal).

However, we wish to bring to your notice (in case the Bidder has been blacklisted previously), the details of our previous backlisting's as per details below: Sl. No.	Name of the Organization / Department / Ministry that blacklisted the Bidder	Duration from which the blacklisting started to when it ended (in DD/MM/YY YY)	Reasons for being Blacklisted	Issues that led to blacklisting was resolved / Not resolved	Details of the Documents Supporting the Blacklisting Resolution	Page Number of the Attached Supporting Documents for Blacklisting Resolution
1						
2						

Section – 5: Financial Proposal Forms

FIN-1: Covering Letter (Financial Bid)

(On the Bidder's Letterhead)

[Location, Date]

To
The Chief District Medical Public Health Officer
At / P.O/ District- Jajpur, Pin-758001

Subject: Submission of Financial Bid

Dear Madam/Sir,

We, the undersigned, hereby offer to provide services for the assignment “**Selection Of Agency For The Supply Of IoT (Internet Of Things) –Based Point-Of-Care Device Kits, Consumables, And Provision Of Paramedical Services For Door-To-Door Health Screening In Mining Affected Villages Of Jajpur District**” in accordance with your Request for Proposal (RFP) dated _____ and our submitted Technical Proposal.

We hereby submit our Financial Proposal for the above-mentioned assignment in accordance with your **Request for Proposal No. _____ dated _____**. Our Financial Proposal is for a total sum of ₹ _____ (**Rupees _____ only**) [amount in words and figures] *.

The above-quoted amount is **exclusive of applicable taxes** as per the Goods and Services Tax (GST) Act. We hereby undertake that, in the event of acceptance of our bid, the services shall be provided strictly in accordance with the terms and conditions stipulated in the RFP document.

Our Financial Proposal shall remain valid and binding upon us, subject to modifications resulting from contract negotiations, for a period of **<number> days** from the date of submission of the proposal. We confirm that we have carefully read, understood, and accepted all the terms and conditions of the RFP and hereby undertake to provide the services accordingly.

We further certify that we have taken all necessary steps to ensure that no person acting for us or on our behalf shall engage in bribery or corrupt practices. We undertake that, in competing for and, if awarded, in executing the above contract, we shall strictly observe the laws against fraud and corruption in force in India, including the **Prevention of Corruption Act, 1988**.

We understand that you are not bound to accept any proposal you may receive.

Yours sincerely,

Authorized Signatory (Full Signature & Initials): _____

Name & Designation (with Date and Seal): _____

Name of the Agency with Full Address: _____

* *The amount quoted must match the amount indicated in FIN-2.*

FIN 2: Summary of Financial Proposal*(On the Bidder's Letterhead)*

(To be sealed, signed and stamped in separate envelope)

Sl. No.	Description of Item (Undertaking of entire scope of work as per the Term of Reference (Section-3) of RFP: (Price Quoted including all Charges and excluding GST)	Quantity	Price Quoted (Incl. GST) - Figures	Price Quoted (Incl. GST) - Words
A	POC Kit: Bluetooth-enabled diagnostic devices integrated with an Android application and centralized dashboard with analytics, including a blood pressure monitor, glucometer, HbA1c, lipid and renal analyzers, hemoglobinometer, pulse oximeter, body composition analyzer (BCA), ECG, spirometer, digital stethoscope, and measuring tape. Test reports shall be automatically delivered to beneficiaries via WhatsApp and SMS. Warranty & Support: Comprehensive 3-year warranty covering all hardware (including mobile phone) and software, with cloud data storage, training, and technical support included.	27		
B	Glucose Test Strips	1,10,000		
C	Hemoglobin Test Strips	1,60,000		
D	HbA1c Test Strips	30,000		
E	Lipid Profile Test Strips	90,000		
G	Renal Function Test Strips / Cartridges (Creatinine, Urea, and Uric Acid, as applicable)	1,00,000		
H	Spirometer Disposable Mouthpieces	1,00,000		
I	Deployment of 27 Paramedics, operation of a 3-seater call center, IEC activities, monitoring, and reporting for a period of one year or until completion of screening of the target population of 1,60,000 with printed report as and when required, whichever is earlier.	1		
Total	Grand Total (Excluding GST)		₹	

Note:

The quoted rate shall be inclusive of salary, wages, TA/DA, logistic, etc. to personnel deployed for the assignment by the agency / bidder and training to be impacted by the bidder/ agency to DMF Cell. We fully accept the proposed cost with reference to the RFP. The proposed cost shall be binding upon us subject to the modification resulting from contract negotiations, if any, up to expiry of the validity period of the Proposal. GST shall be paid extra as applicable from time to time.

Authorized Signatory [In full and initials]: _____**Name and Designation with Date and Seal:** _____

Section:6 – Annexure-I
ANNEXURE-I: Bid Submission Check List

Sl. No	Description	Submitted (Yes/No)	Page No.
TECHNICAL PROPOSAL (ORIGINAL + 1 COPY)			
1	Filled in Bid Submission Check List (ANNEXURE I)		
2	Covering Letter (TECH -1)		
3	Bid Processing Fee of Rs...../- in form of DD		
4	EMD of Rs/- in shape of TDR / FD / Postal Deposit		
5	Copy of Certificate of Incorporation / Registration of the Bidder		
6	Copy of PAN		
7	Copy of Goods and Services Tax Identification Number (GSTIN)		
8	Copies of IT Returns for the last 3 FYs (2022-23, 2023-24 & 2024-25)		
9	General Details of the Bidder (TECH - 2)		
10	Financial details of the bidder (TECH - 3) along with all the supportive documents such as audited copies of Profit – Loss Statement and Balance Sheet for the last 3 FYs (2022-23, 2023-24 & 2024-25)		
11	Power of Attorney (TECH - 4) in favor of the person signing the bid on behalf of the bidder.		
12	List of completed/ongoing assignments of similar nature (Past Experience Details) (TECH- 5) along with the copies of work orders for the respective assignments		
13	Self-Declaration on Potential Conflict of Interest (TECH - 6)		
14	Description of Approach, Methodology & Work Plan (TECH - 7)		
15	TECH – 8 : Proposed Plan to Carry out the Assignment		
16	Duly signed and notarized Consortium Agreement, in the format provided in (Tech-9), executed on non-judicial stamp paper of ₹100/-.		
17	Declaration that the agency has not been blacklisted (TECH-10)		
18	Technical brochures and details of application features of the IoT (Internet of Things)–based Point-of-Care devices, in accordance with the technical specifications mentioned in Section-3: Terms of Reference (ToR) .		
FINANCIAL PROPOSAL (ORIGINAL + 1 COPY)			
19	Covering Letter (FIN-1)		
20	Summary of Financial Proposal (FIN-2)		

Undertaking:

- All the information has been submitted as per the prescribed format and procedure.
- Each part has been separately bound with no loose sheets and each page of all the two parts are page numbered along with Index Page.
- All pages of the proposal have been sealed and signed by the authorized representative.

Authorized Signatory [In full and initials]: _____

Name and Designation with Date and Seal: _____

ANNEXURE-II: PERFORMANCE BANK GUARANTEE FORMAT

To

The Chief District Medical Public Health Officer

At / P.O/ District- Jajpur, Pin-758001

WHEREAS (Name and address of the Consultant) (hereinafter called “the Consultant”) has undertaken, in pursuance of RFP no..... dated to undertake the service (description of services) (herein after called “the contract”). AND WHEREAS it has been stipulated by (Name of the Client) in the said contract that the Consultant shall furnish you with a bank guarantee by a nationalized/scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the Consultant, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the consultant to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein. We hereby waive the necessity of your demanding the said debt from the consultant before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the consultant shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This performance bank guarantee shall be valid until the day of, Our branch at(Name & Address of the Bank) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our branch a written claim or demand and received by us at our branch on or before Dt.....otherwise, bank shall be discharged of all liabilities under this guarantee thereafter.

(Signature of the authorized officer of the Bank)

..... **Name and designation of the officer**

.....
Seal, name & address of the Bank & Branch

ANNEXURE-III: DEFINITIONS AND ACRONYMS

Agency	:	Entities or persons that may provide or provides the Services to the Client under the Contract.
Assignment / job	:	The work to be performed by the selected Agency pursuant to the Contract.
CDM&PHO	:	Chief District Medical & Public Health Officer
CV	:	Curriculum Vitae
Day	:	Calendar day
DD	:	Demand Draft
DMF, Jajpur	:	District Mineral Foundation, Jajpur
DPEP	:	Detailed Project Execution Plan - to be submitted by the selected Agency to CDM & PHO pursuant to the Contract.
EC	:	Evaluation Committee
EMD	:	Earnest Money Deposit
FY	:	Financial Year
Instructions to Applicants/Agencies	:	The document which provides interested Agencies with the information need to prepare their respective Proposals.
LOI	:	Letter of Invitation, (Section 1 of the RFP) means the 'Letter of Invitation' being sent by the Client.
Personnel	:	Professionals and support staff provided by the selected Agency and assigned to perform the Services or any part thereof.
Proposal	:	Pre-Qualification Documents, Technical Proposal and Financial Proposal.
QCBS	:	Quality Cost Based Selection
RFP	:	Request for Proposal circulated by the Client for the selection of an Agency.
TIA	:	Tender Inviting Authority
TOR	:	Information included in the RFP which explains the objectives, scope of work, activities, tasks to be performed, respective responsibilities of the Client and the selected Agency.