



COLLECTORATE: JAJPUR
(Odia Language, Literature & Culture Department)
** District Culture Office, Jajpur**
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No. 151/ CULTURE

Date: 23.02.2026

CLARIFICATION-CUM-CORRIGENDUM NO. 01

Ref: RFP No. 135/Culture Dated 16.02.2026 for "**Selection of Event Management Agency for execution of various deliverables in JAJATI-2026**".

The following clarifications and amendments are hereby issued in response to the queries received from prospective bidders and in continuation to the RFP cited above. This document shall form an integral part of the original RFP.

A. CLARIFICATIONS TO PRE-BID QUERIES

Sl. No.	RFP Reference	Query Received	Clarification / Amendment
1	Section 2, Page 8 (Eligibility) Vs TECH-5	RFP Page 8 requires experience of last 3 years (2023-2025), whereas TECH-5 format asks for 5 years. Request to consider 5 years.	Amendment: The bidder must have experience of at least 5 projects during the last 5 (Five) Financial Years (i.e., from FY 2020-21 to FY 2024-25). Section 2, Page 8 stands modified to this extent.
2	Financial Ceiling (General Query)	Clarification on whether the financial ceiling of Rs. 1.50 Crore is inclusive or exclusive of GST.	Clarification: The Financial Ceiling Limit (Budget Cap) is Rs. 1.50 Crore EXCLUDING GST. GST shall be paid extra as applicable. Section 5, FIN 2, Page 44 stands modified to this extent.
3	Section 3 (Artist Payment)	Request for clarification on payment mechanism for Artists (if rates are fixed by Admin but paid by EMA).	Clarification: The selection and remuneration of Artists/Cultural Troupes is the prerogative of the District Administration. Remuneration for Artists shall be paid directly by the District Administration. The EMA is responsible only for the technical infrastructure (Stage, Light, Sound, and Green Rooms) and hospitality as per the BOQ.
4	Section 3, Page 29 (Misc. Items)	"Miscellaneous Items" (Dustbins, Net Carpeting, Fire Extinguishers) mentioned in Scope but missing in BOQ.	Clarification: The cost for Miscellaneous items (Net Carpeting, Dustbins, Fire Extinguishers, etc.) as mentioned in Page 29 of RFP must be factored into the "Miscellaneous /Contingency" in row 'I' of the FIN 2. Section 5, FIN 2, Page 44 stands modified to this extent.
6	FIN-2, Sl. No. 21 (ID Cards)	Query stating ID card credentials and quantity are missing in BOQ.	Clarification: Please refer to Sl. No. 5 of FIN-2 (Page 44) . The item "Printing Package (ID Card, Vehicle Pass, etc.)" is listed as a package. Specific quantities are defined in

			Section 3 (D) on Page 31 (Printing of Credentials). The tentative nos. of printing are as follows: Printing of ID Cards: 300 Nos. Printing of Vehicle Passes: 100 Nos. Printing of Audience Passes: 500 Nos.
	FIN-2, Sl. No. 24 (Kids Zone)	Whether specific games are decided or EMA to propose.	Clarification: The EMA shall propose an innovative plan for the Kids Zone with engaging activities/games. The final plan shall be subject to approval by the Authority.
	FIN-2, Sl. No. 6 (Live Streaming)	Duration of Live Streaming required.	Clarification: Live streaming is required for all 5 (Five) days of the event.
	Scope (Manpower, Sanitation, Water)	Manpower, Sanitation, and Helium Balloon are in Scope but not in BOQ.	Clarification: These are integral parts of the Event Management services. 1. Helium Balloon: Included in Scope, cost to be absorbed in Branding/Publicity. 2. Sanitation & Manpower: Costs for cleaning staff, coordination cell manpower, and drinking water supply must be factored into the "Operational costs/ Overhead costs" in row 'J' of the FIN 2. Section 5, FIN 2, Page 44 stands modified to this extent.
	Section 2, Page 10 (EMD)	Whether EMD exemption is allowed for MSME registered bidders.	Clarification: NO.

B. GENERAL INSTRUCTIONS

1. **Submission of Bid:** Bidders are requested to take note of the above changes while submitting their Technical and Financial proposals.
2. **Validity:** All other terms and conditions of the original RFP No. 135/Culture dated 16.02.2026 remain unchanged.

**The updated FIN 2 is annexed.*

By Order of the Collector & DM, Jajpur

(Sd/-)
District Culture Officer, Jajpur

FIN 2: Summary of Financial Proposal

(On Bidders Letterhead)

(To be sealed, signed and stamped in separate envelope)

Name of the Bidder: _____

Sl. No.	Item	Unit of Measurement (UoM)	Rate per UoM (Unit/Sq. Ft.)	Quantity (Pcs/Packages)	Total Amount Excluding GST (In Rs.)
A	Infrastructure Tentage and Allied works				
1	Stalls	10ft x 10ft		300	
2	Main Programme Stage (5ft Height)	80ft x 50ft		5 Days	
3	Backdrop (Thematic)	For 80ft Stage		1 Package	
4	Aluminum Truss for Stage	60ft x 80ft		1 Package	
5	LED for Backdrop (500 sqft)	1 No.		5 Days	
6	LED for live streaming (12 x8) (The Live Streaming will be broadcasted in the District Administration's Social Media Handles. The quoted amount must include dedicated internet connection for live streaming)	6 Nos.		5 days	
7	Barricading for Seating Area	Iron (Mojo Barricade)		5 Days	
8	Thematic Main Entrance Gate	As per design		1 Package	
9	Entrance Gate No. 2	Box Platform (Big)		1 Package	
10	Flex Printing & Mounting	Flex with Iron Frame		1000 sq. ft.	
11	Green Room	16ft x 16ft Pagoda		2 Nos.	
12	VIP Sofa	50 Nos.		5 Days	
13	Banquet Chair	500 Nos.		5 Days	
14	Modular Chair	2000 Nos.		5 Days	
15	Coordination Cell	32ft x 32ft		1 Package	
17	Flower Decoration			5 Packages	
18	Security arrangement				
19	Subhadra Shakti Mascot			1	
20	Selfie Point - 20'x10' with raised pedal 2 ft. from ground	1		1 Package	
21	Sand art 20'x10'x5'	1		1 Package	

22	Kid zone - 1000 sq. ft.	1000 sq. ft.		1 Package	
23	Welcome gate (7 Nos.) entrance of town and other locations	7		7	
B	Power Back up				
1	Genset with fuel (for stage)	125 kva 3 Nos.		5 Days	
2	Genset with fuel (for stall area)	125 kva 3 Nos.		5 Days	
C	Light and Sound				
1	Stage Sound	As per ToR		5 Days	
2	Stage Lights	As per ToR		5 Days	
3	Ambiance Lighting in and around ground			5 Days	
4	Decorative lighting at important locations of town (10 Nos.)	As per requirement		5 days	
D	Documentation				
1	Photography			1 Package	
2	Videography			1 Package	
3	Drone Camera			1 Package	
4	CCTV Camera			1 Package	
E	Branding for the Event				
1	Hoarding Inside City	10ft x 20ft		20 Pcs.	
2	Kiosk on Polls	3ft x 4ft		200 Pcs.	
3	Temporary Hoardings	10ft x 10ft		200 Pcs.	
4	Auto Announcements for 7 days with branding	1 Package		1 Package	
5	Printing Package (ID Card (300 Nos.), Vehicle Pass (100 Nos.), Audience Pass (500 Nos.), Souvenir & Invitation Card)	1 Package		As per ToR	
F	Arrangement of Fireworks				
1	On Inaugural Day				
2	On Closing Day				
G	Arrangement of Food				
H	Arrangement of Patha Utsav	1 Package		1 Package	
I	Miscellaneous /Contingency	1 Package		1 Package	
J	Operational costs/ Overhead costs	1 Package		1 Package	
	Total Quoted Amount (Excluding GST)				
	Add: GST (CGST + SGST) @18%				
	Grand Total Quoted Amount (Including GST)				
	Rupees in Words _____			Only Including GST	

IMPORTANT NOTE: The maximum permissible limit for the Total Quoted Amount (Excluding GST) is **Rs. 1,50,000,000/- (Rupees One Crore Fifty Lakhs Only)**. Financial bids exceeding this amount will be summarily rejected. The quoted rate shall be inclusive of salary, wages, TA/DA, logistic, etc. of the personnel, material and equipment deployed for the assignment by the agency / bidder. We fully accept the proposed cost with reference to the RFP. The proposed cost shall be binding upon us subject to the modification resulting from contract negotiations, if any, up to expiry of the validity period of the proposal. GST shall be paid extra as applicable from time to time.

Authorized Signatory [In full and initials]: _____

Name and Designation with Date and Seal: _____