

Chief District Medical & Public Health Officer, Jajpur, Odisha

Name of the Tender: Supply of Laboratory Reagent & Consumable for different Health Facility of District- Jajpur

Time Schedule

Tender Reference No:

Date:

Sl No	Particulars	Time & Place
1	Date of Publication of Bid Document in Website	01-06-2026
2	Pre-bid Conference	06-06-2026, 11.00 A.M
3	Availability of bid document in the website	www.jajpur.odisha.gov.in
4	Last Date of receipt of the Physical Bid	22-06-2026, 5.00 P.M
5	Date of opening of the Bid (Technical)	23-06-2025, 11.00 A.M
6	Date of opening of Bid (Financial)	To be intimated after opening of Technical Bid
7	Address for receipt of Bid Document	O/o: CDM & PHO, Jajpur, Medical Square, Jajpur Town, Pin-755001
8	Venue for Opening of Bid Document	DTU of CDM & PHO, Jajpur
9	Mode of Receipt of Bid	Through Speed Post/Registered Post (India Post)/ Courier Only
10	The Bidders have to participate in OFF-LINE, bidding only. Further details can be seen from the Jajpur District website (http://www.jajpur.odisha.gov.in). Any addendum/Corrigendum Cancellation Modification of Bid can also be seen in the given website.	


30/5/26
CDM & PHO, Jajpur

Chief District Medical
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**TERMS & CONDITION FOR SUPPLY OF LABORATORY REAGENT & CONSUMABLE FOR
DIFFERENT HEALTH FACILITY OF DISTRICT: JAJPUR**

1. Sealed tenders will be received by Dated 22-06-2026 up to **5:00 PM.** by the Chief District Medical & Public Health Officer, Jajpur through Speed Post/ Regd. Post/courier only (not by hand) FOR SUPPLY OF LABORATORY REAGENT & CONSUMABLE FOR DIFFERENT HEALTH FACILITY OF DISTRICT- JAJPUR .Any tender received after the due date & time will be rejected/ returned to the sender unopened.
2. A pre-bid meeting shall be held on 06-06-2026 at 11.00 AM for any clarification of the bidder.
3. The bidder(s) shall have to submit their tender in separate sealed envelopes, i.e one for technical bid by super scribing Cover "A" (Technical Bid) & Cover "B" (Price Bids). The Technical Bid and Price Bids should be put into a third Cover, which should be super scribed as "**Supply of Laboratory Reagent & Consumable for different Health Facility of district-Jajpur vide Tender No: 244/30-05-2026** for CDM & PHO, Jajpur".
4. The Sealed tenders "Cover A" (Technical Bid) submitted by the tenderers will be opened at the 0/0 DTU of CDM & PHO, Jajpur on date 23-06-2026 at 11:00 AM. The tenderers or their duly authorized representative is allowed to be present during the opening of the tenders if they so like. No tender documents shall be accepted after the expiry of scheduled date and time for receipt of bids .The details of items and specification are mentioned at Annexure-A.
5. The GST shall be charged as per the guidelines given by the Finance Dept., Govt. of Odisha / India from time to time. All the payments are to be made through Treasury/PFMS mode to the concerned party.
6. The decision of the Purchase committee is final and reserves all rights to go for quality testing of the goods prior to release of payments.
7. The quoted product must be compatible with the analyzer available at DHH and other peripheral health institutions.
8. Keeping in view the budget provision the quality may not be compromised.
9. The door step delivery/installation (any health facility of the district) of the goods/materials has to be taken care of by the bidders without any extra payments for the same.
10. The door step delivery/installation of the goods/materials has to be taken care of by the bidders without any extra payments for the same.
11. The prices quoted must be inclusive of all charges & freight if any but exclusive of GST.
12. The rate will be applicable for purchase of the above-mentioned items for the period of one year and may be extended for a further period after due approval from the Authority.
13. The bidders have to maintain office decorum during the opening and finalization of the tender otherwise the purchase committee will take its own decision as deemed proper initiating from the instant cancellation of the concerned bidder.
14. During opening of tender only bidder himself or his authorized representative will be allowed to remain present. No authorized representative is allowed without proper authorization letter from bidder with ID Proof.
15. The time line of finalization of tender may vary or extend depending upon the emergency/exigency of demand of the situation if any.
16. Incomplete tender shall be rejected and the undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof.
17. All legal disputes are subject to the jurisdiction of Jajpur Court only.
18. The bill shall be processed only against a valid supply order. The L1 (lowest) bidder shall not impose any preconditions regarding the fixation of specific quantities or supply commitments outside the scope of the tender. The quantity to be order shall be as per the actual requirement and the successful bidder is bound to supply the ordered quantity accordingly. Failure by 1.1 bidders to comply with the supplies order or refusal to delivery as per the specified requirement shall result in termination of their contract. In such a case, all the order may be placed to the 1.2(Second lowest) bidder with L1 rate and L1 bidder will be based from receiving any further order under this contract or future tender also.
19. During the entire tender process, up to and including the finalization of the contract, no bidder shall have the right to request or access the bidding documents submitted by other bidders. The Tender Authority shall not be held liable for any inadvertent or unauthorized disclosure of any bidder's documents during the course of the tender process.
20. Sample should be submitted before bulk supply of order.


 Chief District Medical Officer

A- Tender Processing Fee and EMD:

1. The **Tender processing fee** (non-refundable) of Rs.5,000/-should be furnished by the Tenderers in shape of **Bank Draft** in favour of "ZSS,Non NRHM" and payable at **Jajpur** from any nationalised bank long with bid for verification.
2. The tenderers shall submit EMD of Rs.20, 000/- in shape of **Bank Draft** in favour **ZSS, Non NRHM** "and payable at **Jajpur** "from any nationalized bank as per the details mentioned below

EMD of successful bidders will be kept as Performance Security which will be returned after expiry of rate contracts or till publication of next rate contracts. EMD of unsuccessful bidders will be returned after publication of rate contract.

B. ELIGIBILITY CRITERIA& DOCUMENT SUBMITTED IN BID DOCUMENTS.

Distributors / Wholesalers/C&F Agents/local suppliers are eligible to participate in the tender provided, they have:

- (i) Bidders should submit the valid drug license/Challan Copy of renewal of Drug license photocopy from the Drug Controller.
- (ii) Bidder shall have the capacity to supply at least 50% of the ordered item within 10 days of email /WhatsApp of purchase order. Rest of the requirement within one month from the date of order.
- (iii) Bidder should submit Valid ISO/CE/USFDA/WHO GMP/GMP Certificate of the products in technical bid document.
- (iv) Average Annual turnover of Rs. 1.00 CR for last three years (2022-23, 2023-24 & 2024-25). Documentary evidence in the form of certified Audited balance sheet of relevant periods and turnover certificate from the Chartered Accountant/Cost Accountant indicating the turnover details for the relevant periods shall be submitted with the documents.
- (v) Bidder/ OEM should submit Proof of supply of same items to Govt. hospitals (at least 01 number of latest order copy where is the price was clearly mention).
- (vi) Bidder should submit PAN Card, GST registration certificate with the Technical Bid.
- (vii) Bidder should submit TAX (I.T) return for last three FY years.
- viii) Bidder should submit up to date TAX GST) return certificate.
- (ix) Bidder must submit Tender specific OEM authorization of the articles applied for.
- (x)The Firm/Agency will have to submit the Affidavit on non-judiciary stamp paper worth Rs.20/- with following clause: -
 - a. I have not been debarred by any Central/Sate Government organization/Bodies for the last 3 years.
 - b. I have not committed any offence under the Prevention of Corruption Act 1988 or
 - c. The authority will have no liability regarding transportation, loading and unloading of material and all the material ordered for shall be delivered at the designated place in good condition. The defective or damaged material if any will be replaced.
 - d. That the firm/agency agrees to abide by all terms & conditions of the tender.
 - e. The firm/agency will quote the price excluding GST.
 - f. The Indian Penal code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.
 - g. Our organization agrees to a bid by all terms & conditions of the Tender.

Handwritten signature and date
30/5/26

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Public Health Officer,
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C. Evaluation:

1. Tenders will be evaluated as per the requirement of the bid and the price bid (Cover-B) shall be opened only for the bidders who will qualify in the technical evaluation.
2. Item wise evaluation should be done.
3. The cost of the unit item excluding Taxes / GST will be evaluated but including all type of charges.
4. If the approved lowest eligible supplier fails to supply ordered items within the stipulated period, to meet the need, the tender inviting authority reserves right to procure the same from the participated bidders at L1 rate, if they agree to supply at L1 approved rate.

D. Performance Security:

1. The EMD shall have to keep as performance security.

E. Delivery

1. Supply shall be completed within 45 days (maximum) from the date of issue of purchase order or as mentioned in this purchase order along with test report.
2. Delivery shall be made at any health facilities (DHH/CHC/PHC/SC) of Jajpur District. List of the Health facility/quantity should be provided at the time of Order.


30/15

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Annexure-I

LIST OF ITEMS QUOTED MANDATORY

(To be attached with technical bid)

SI No	Item No. as per tender	Name of the Item	Specification	Name of the manufacturer	Remarks/page no
1					
2					
3					
4					
5					

N.B: In case of mentioning page number, instead of mentioning range, please put exact page number for faster evaluation


30/11
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ANNUAL TURNOVER STATEMENT

The Annual Turnover of M/s _____ who is a wholesaler/distributor/drug/reagent supplier for the last three years are given below and certified that the statement is true and correct.

SL NO	Year	Turnover in Rupees (Rs.)
1	2022-23	
2	2023-24	
3	2024-25	
Date		Signature of Auditor/
Place		Chartered Accountant/UDIN
		(Name in Capital)
		Registration No.
		Seal

NB: This certificate should be supported by figures in PL Account & Income Tax Return.


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Public Health Officer,
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MANUFACTURER'S AUTHORISATION FORMAT

(in original letter head of manufacturer / importer)

The CDM & PHO,

Sub: LETTER OF AUTHORISATION

Ref: Tender No./.....

Dear Sir,

We who are established and reputed manufacturer / Importer of medical consumables having factories at (Address of Factory / Corporate office) do hereby authorize M/s. (Name and address of Distributor / Agent) to submit the bid and sign the contract with you against the above referred tender for the products manufactured/imported by us. The products authorized by us to the above agency are as follows:

SI No	Item Sl. No.	Name of the Item	Manufactured by	Model/ Brand

We also extend our full quality assurance for the items quoted by M/s. as per the terms and conditions in your tender under reference above.

Yours faithfully,

Full Name of the

Designated person

(Signature with seal)

Contact Number: Email:

Note: This letter of authority should be on the letter head of the manufacturer and should be signed by a person competent and having the power of attorney to bind the manufacturer. It should be included in the bid submitted by the tenderers, if the tenderers are not the manufacturer/importer.

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CHECK LIST

Sl. No.	Details		
1	Name of the Bidder		
2	Bidder Type (Please Tick)		
3	Participated for category	A	B
	Separate Price bid submitted	Yes / No	Yes / No
4	Address with Phone No. & Email ID		
5	Contact Person		
6	Mobile No. / Landline No.		
7	Email ID		

DOCUMENTS SUBMITTED

Sl. No.	Document details	Submitted (Yes/No)	If Yes Page No.	Remarks if any
1	Tender Processing Fees details: Transaction No.: Date: Amount:			
2	EMD Details			
3	List of items quoted (Annexure I-A))			
4	Copy of valid drug license / Challan Copy of renewal of Drug license photocopy from the Drug Controller.			
5	Average Annual turnover of Rs. 1CR for last three years (2022-23, 2023-24 & 2024-25)			
	Copy of Valid ISO / CE / US FDA / WHO GMP / GMP Certificate of the products			
6	Proof of supply of same items to Govt. hospitals (at least 01 number of latest order copy where is the price was clearly mention)			
7	Copy of PAN card			
8	Copy of GST registration certificate			
9	Copy of TAX (I.T) return for last three FY years			
10	Copy of TAX (GST) return for last three months			
11	Copy of tender specific OEM authorization of the articles applied for			
12	Firm / Agency will have to submit the Affidavit on non-judiciary stamp paper worth Rs.20/- (Sl No.-B (X)			
13	Signed Copy of Tender document			
14	All Copies should be signed from the Authorized person of the agency			


N.B.: Bidders have to sign and seal each page with sequentially numbered.


 Chief District Medical
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TECHNICAL SPECIFICATION (ANNEXURE -A)

1. Scrub Typhus (Qty: 2620 Nos.)

S. No.	Tender Specification
1	The test should be rapid immune chromatographic assay for the detection of IgM/IgG antibodies against Orientia tsutsugamushi (Scrub Typhus) present in serum/plasma or whole blood
2	Kit should be able to differentiate between IgM and IgG
3	The kit should be compatible with Serum, Plasma, and Whole Blood samples, with a minimum sample volume requirement of
4	Assay sensitivity should be minimum 99%.
5	Assay specificity should be minimum 99%.
6	The test result should be read within 30 minutes
7	Pack size should not exceed 20 tests per kit.
8	Kit should be duly licensed/approved by DCGI (Drugs Controller General of India) / CDSCO (Central Drugs Standard Control Organization), Government of India
10	Storage temperature of the kit should be between 2°C - 40°C.
11	Kit should have actual shelf life of 24 months


Chief District Medical
& Public Health Officer,
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2. Product Name: Typhoid(13,100 Nos.)

S. No.	Tender Specification
1	The test should be rapid immune chromatographic assay for the qualitative detection of of specific antibodies to Salmonella typhi present in human serum, plasma or whole blood.
2	This test should detects and differentiates between anti-Salmonella typhi IgM and IgG in human whole blood, serum or plasma specimens
3	The kit should be compatible with serum and plasma samples (10 µL sample volume), as well as venous whole blood samples (20 µL sample volume requirement).
4	Assay sensitivity should be minimum 98%.
5	Assay specificity should be minimum 97%.
6	The test result should be read within 15 minutes
7	Pack size should not exceed 50 tests per kit.
8	Kit should be duly licensed/approved by DCGI (Drugs Controller General of India) / CDSCO (Central Drugs Standard Control Organization), Government of India
10	Storage temperature of the kit should be between 2°C - 40°C.
11	Kit should have actual shelf life of 24 months



Chief District Medical
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3. Product Name : Leptospirosis(2620 Qty)

Product Name:	Leptospira
Slno	Tender Specification
1	The test should be Rapid immune chromatographic assay for qualitative detection of Leptospira bacteria IgM/IgG Antibody from Serum/plasma and Whole blood specimens.
2	Kit should be able to differentiate between IgM and IgG
3	The kit should be compatible with Serum, Plasma, and Whole Blood samples, with a minimum sample volume requirement of
4	The test result should be read within 20 minutes
5	Pack size should not exceed 25 tests per kit.
6	Kit should be duly licensed/approved by DCGI (Drugs Controller General of India) / CDSCO (Central Drugs Standard Control Organization), Government of India
7	Storage temperature of the kit should be between 2°C - 40°C.
8	Kit should have actual shelf life of 24 months


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4. Snake Venom Rapid Detection Test kit (6400 Qty)

Snake Venom Rapid Detection Test Kit		
Sl. No.	Parameter	Specification
1	Product Name	Snake Venom Rapid Detection Test Kit
2	Intended Use	Qualitative detection of snake venom in human samples to aid in timely and appropriate administration of Anti-Snake Venom (ASV)
3	Type of Test	Lateral Flow Immuno chromatographic Assay
4	Detection Capability	Capable of detecting Hemotoxic and Neurotoxic mixed snake venom
5	Sample Type	Serum/Plasma/Whole Blood
6	Sample Volume Required	Approximately 50µL of serum/plasma/whole blood
7	Principle of Test	Immuno chromatographic assay based on antigen-antibody reaction
8	Test Zones	Three distinct zones: Mobile zone, Immobilized test zone, and Control zone
9	Control Feature	Built-in control line to validate test performance
10	Result Interpretation	<ul style="list-style-type: none"> • Negative: Only control (C) line appears • Positive: Test (T) line and control(C) line appear • Invalid: Control line does not appear
11	Time to Result	Results available within 20 minutes
12	Reading Limitation	Results should not be interpreted beyond 20 minutes
13	Storage Condition	Stable at Room Temperature
14	Sample Storage (if not tested immediately)	Serum/Plasma: Store at 2–8°C; for longer storage freeze at –20°C or below
15	Whole Blood Storage	Can be stored at 2–8°C and used within 3 days
16	Shelf Life	Minimum 24 months from date of manufacture
17	Test Kit Components	Test device, Test Diluent, Disposable dropper, Instructions for Use (IFU)
18	Ease of Use	Single-step procedure, no requirement of specialized equipment
19	Safety	Single-use, disposable test device
20	Application Level	Suitable for use at PHC/CHC/District Hospital/Emergency Settings
21	Compliance	Product should comply with applicable national regulatory standards
22	Packaging	Individually packed test devices with clear labeling


 Chief District Medical
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 Jaipur

5. Troponin-T Devices.(56 Nos.)

Sl.No	Specification
1	Gold Labelling Technology Based Immunology Analyser for point of Care Testing
2	Should be capable of quick quantitative determination of analytes within 15 Minutes. Capable of giving" Trop elevated message within 4 minutes for Troponin T assay
3	Should have 3.1x2.2" inch touch screen
4	Should have scanner for sample barcode scanning
5	Should have on -board QC & system check
6	Should be battery and AC Power operated. Battery should capable to perform 10 Tests.
7	Should have Memory of at least 2000 Patient Test Results 500 QC Test Results 200 IQC Test Results 100 Strip Code Chips 100 QC Code Chips 4000 Patient List Entries 5000 Operator List Entries
8	The Pack size of the kit should be smallest available 10 Test/Box
9	Should have parameters like NT-pro BNP,D-Dimer,CK-MB,TROPONIN T
10	Kit should be USFDA/CE & IVD Certified
11	Sample volume to be minimum 150 ul
12	Quick, accurate and reliable results should be available with 8-15 minutes.

Note: The Quantity as mentioned against each may vary based on availability of fund & actual requirement.


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Annexure-B

Financial Bid

(Furnish Separately)

SI No	Name of the Item	Unit Price without GST (Rs.)	GST (Rs.)	Other incidental expenditure including Transportation if any	Total Price(Rs.)
1					
2					
3					
4					
5					

N.B: Comparison will be made as per the Total Price per unit

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