

ବାର	ସକାଳ ଭୋଜନ	ମଧ୍ୟାହ୍ନଭୋଜନ	ରାତ୍ରି ଭୋଜନ
ରବିବାର	ଦହିବରା ଚାନ୍ଦୁବମା ଚାନ୍ଦୁଲି	ଭାତ, ଡାଲି, ସୋୟା ଚିଲି, ସାଲାଡ଼ ଭାତ, ଡାଲି, ଚିକେନ, ସାଲାଡ଼	ରୁଟି, ଡଡକା
ସୋମବାର	ଇଡ଼ଲି, ଡରକାରୀ	ଅରୁଆ, ଡାଲମା, ଖଟା, ପାମଡ	ରୁଟି, ବୁଟ ଡରକାରୀ
ମଙ୍ଗଳବାର	ଗୁଜୁ ଗୁଲା, ଡରକାରୀ	ଭାତ, ଡାଲି, ପୋଟଳ ଡରକାରୀ, ଭଜା	ରୁଟି, ଡାଲମା
ବୁଧବାର	ବରା, ଡରକାରୀ	ଭାତ, ଡାଲି, ପନିର ସୋଲା ଡରକାରୀ, ସାଲାଡ଼ ଭାତ, ଡାଲି, ଚିକେନ, ସାଲାଡ଼	ରୁଟି, କାବୁଲ ସୋଲା ଡରକାରୀ
ଗୁରୁବାର	ଇଡ଼ଲି ଚାନ୍ଦୁଲି ଇଡ଼ଲି, ଡରକାରୀ	ଭାତ, ଡାଲି, ମିଳ୍ଡଟର, ଖଟା, ପାମଡ	ରୁଟି, ଖୁରି, ଭଜା
ଶୁକ୍ରବାର	ପୁରୀ, ଡରକାରୀ	ଭାତ, ଡାଲି, ଚିଲି କୋବି, ପାମଡ ଭାତ, ଡାଲି, ମାଛ ଡରକାରୀ, ପାମଡ	ରୁଟି, ସୋୟାବିନ ଡରକାରୀ
ଶନିବାର	ଉପମା, ଡରକାରୀ	ଭାତ, ଡାଲି, ବେସନ ଡରକାରୀ, ଚିପ୍ସ, ମୁଢି ଘାଣ୍ଟ	ରୁଟି, ଆଳୁ ଡରକାରୀ, ଅଣ୍ଡା, ମିଠା

. ମାସରେ ଥରେ ଭେଜ ବିରିୟାନୀ

OFFICE OF THE PRINCIPAL,
CHITALO DEGREE MOHAVIDYALAYA,
CHITALO, JAJPUR, ODISHA-755062.

Email id- cdmvprincipal@gmail.com , Website- www.cdmv.in

Tender Call Notice

No- CDMV/CAN/0001/2026

Dt.-19.06.2026

Sealed Tenders (Two Bids) are invited from Registered Vendors / Contractors / Firms / Proprietorships / Cooperative Societies / Companies / Individuals having valid FSS registration for Providing "Canteen services at the Campus of the Institute " by Regd. Post/Speed Post/Courier within **10 days** from the date of publication of advertisement. The details of Tender are available in College Website i.e. www.cdmv.in

The undersigned reserves the rights to cancel any part or whole of Tender without specifying any reasons thereof.

Sd/-
Niranjan Biswal
Principal
Chitalo Degree Mohavidyalaya

E-mail-cdmvprincipal@gmail.com

Website- <https://www.cdmv.in>

Niranjan Biswal

OFFICE OF THE PRINCIPAL
CHITALODEGREE MOHAVIDYALAYA,
CHITALO, JAJPUR- 755062, ODISHA

Tender Documents (Two Bids)

For

“Canteen services at the Campus of the Institute”

At

“CHITALO DEGREE MOHAVIDYALAYA, CHITALO, JAJPUR”

Tender Document No: CDMV/CAN/0001/2026

Dated: 19.06.2026

**IssuedBy: Principal,
Chitalo Degree Mohavidyalaya,
Chitalo, Jajpur, Odisha – 755062, India.
Mobile No-(+91)8895555710**

Niranjan Bhandal.



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Niranjan Biswal

SCHEDULE OF TENDER

Tender No.	CDMV/CAN/0001/2026
Name of the tender issuer	Principal, Chitalo Degree Mohavidyalaya, Chitalo
Scope of Work	Providing "Canteen services at the Campus of the Institute "Details as per Annexure I
Quantity to be supplied	As per Annexure I
Cost /fee of Tender Documents(Non-Refundable)	Rs. 500/- in form of a DD drawn in favour of <u>PRINCIPAL, HOSTEL DEVELOPMENT IN CHITALO DEGREE MOHAVIDYALAYA</u> ,payable at <u>JAJPUR TOWN</u>
Earnest Money Deposit (EMD)	EMD of Rs.5,000/-in form of a DD drawn in favour of <u>PRINCIPAL, HOSTEL DEVELOPMENT IN CHITALO DEGREE MOHAVIDYALAYA</u> ,payable at <u>JAJPUR TOWN</u>
Performance Bank Guarantee (PBG)	5% of the Bid Value in form of a DD drawn in favour of <u>PRINCIPAL, HOSTEL DEVELOPMENT IN CHITALO DEGREE MOHAVIDYALAYA</u> ,payable at <u>JAJPUR TOWN</u>
Date of issue of tender document	19 th June 2026
Date & Time of Pre-Bid Meeting	21 th June 2026, 11.00 AM
Last Date & Time for Submission of Bids	29 th June 2026, 4.00 PM
Date & Time of Opening of Technical Bids	30 th June 2026, 11.00 AM
Date & Time of Price Bid Opening	30 th June 2026, 11.00 AM
Contact Number of the concern person name & Number	9337790436 – Niranjan Biswal, Principal I/C
Address for Communication	Principal, Chitalo Degree Mohavidyalaya, Chitalo, Jajpur, Odisha - 755062 India. Mobile No-(+91) 9337790430

Niranjan Biswal

ELIGIBILITY CRITERIA

The bidders who are desirous for above work require fulfilling the following conditions:

1. Must be registered under FSS Act.
2. Must have average annual turnover for the last three years i.e. 2023-24,2024-25&2025-26 should not be less than Rs 5 Lakhs.
3. Should not have been blacklisted by any State Govt. / Central Govt. / PSU in India. A self-declaration is required as per **Annexure IV**.
4. Experience of having successfully completed similar jobs during last 5 years (as of 01.07.2021 - 30.06.2026) as follows:
5. Must have a valid PAN.

Niranjan
Biswal



BID SUBMISSION

Steps to be followed for submission of Bid:

1. The bid shall be submitted in three parts in separate envelopes inside one big envelope, the EMD, Technical Bid & the Price Bid.

i) **Earnest money Deposit (EMD):** Bidder has to submit EMD of required amount in the form of Demand draft.

Order drawn in favour of "PRINCIPAL, HOSTEL DEVELOPMENT IN CHITALO DEGREE MOHAVIDYALAYA" payable at Chitalo, Jajpur. The EMD should be sealed in one envelope marked as "EMD".

Earnest Money Deposit will not carry any interest. The EMD of unsuccessful bidders will be refunded on acceptance of the work order by the successful bidder. The EMD of successful bidder will be returned/adjusted on submission of performance security.

The bid not accompanying EMD is liable to be rejected.

ii) **The Technical bid** sealed in another envelope marked as "Technical Bid" and shall contain

- The bidder should supply the items as per technical specification mentioned in **Annexure I**.
- The bidder should Details as per **Annexure II**, duly filled in, signed and complete in all respects. No alteration / modification in the format shall be permitted.
- A self-declaration that the tenderer has not been blacklisted by any State Government / / Central Govt. / PSU in India as per **Annexure IV**.
- Details of successfully completed or work in progress of similar jobs (as explained in point 4 of Eligibility Criteria) during last 5 years as per **Annexure V**.

iii) **The Price bid** shall be sealed in an envelope marked as "Price Bid" and shall contain the price bid as per **Annexure III** duly completed in all respects.

Rate quoted should be inclusive of GST No. No price increase on account of change in tax structure, duties, levies, charges etc shall be permitted.

The three separate envelopes containing EMD, technical bid and price bid should be sealed in one envelope and should be addressed as per tender schedule super-scribed as Providing "**Canteen services at the Campus of the Institute**"

Narayan Bhandal

GENERAL TERMS AND CONDITIONS OF THE BID

Note: Bidders must read these conditions carefully and comply strictly while submitting their bids.

1. The allotment of Canteen on the campus is being done on contract basis. An agreement on a non-judicial stamp paper of appropriate value is to be entered into, at the time of taking possession of allotment.
2. It is the sole liability of the contractor to maintain and keep all the equipments and infrastructural facilities provided to him in good working condition and hand over the same back to Institute in good working condition on completion/revocation of the contract.
3. Electricity Charges per month for kitchen area & seating area on actual consumption basis shall be borne by the Contractor.
4. The Contractor will have to furnish a bank guarantee of 5% of the Bid Value in form of a DD drawn in favour of Principal, Hostel Development In Chitalo Degree Mohavidyalaya, payable at Jajpur Town at the time of taking possession of the site. The bank guarantee shall be returned to the contractor on the expiry of the contract or termination of the contract under normal circumstances. In the event of breach of any of the terms and conditions of this agreement, the said bank guarantee shall be encashed by the Institute. Amount recoverable (if any) shall be adjusted from the Bank Guarantee and the rest of the amount shall be refunded to the Contractor.
5. Water charges will be Rs. 500.00 per month and Consolidated House Rent.
6. The successful contractor is required to have the following licenses / registration and other mandatory licenses (as applicable), for running of the canteen. a) Valid labour License number b) EPF Code number c) Service Tax Registration
7. The Contract would be for a duration of three years (this period will start from the date of signing of the agreement). The license fee shall be enhanced @ at least by 10% per year. The allottee is required to deposit license fee for two months before taking possession of the canteen. The allottee shall ensure to start operation of the canteen services within 30 days from the date of issuance of allotment letter.
8. The Contractor shall vacate the premises on the expiry of the period of contract unless the contract is extended/renewed for another term/period as decided by the competent authority of the Institute. The duration of the contract would be extendable subject to the satisfaction of Institute administration and stakeholders. The application for the same should reach the concerned office of the Institute two months prior to the expiration of the contract.
9. The contractor shall not use the canteen premises for any other activity except for the purpose for which it has been provided for.
10. Either party to the contract may terminate the contract on one month's notice.
11. The Contractor shall display a rate list for items of sale in the canteen, duly approved by the Institute.
12. The eatables served by the Contractor should be wholesome and clean. Only fresh vegetables on daily basis are to be procured. Quality stores provisions are to be procured for preparing eatables. In case of any rotten or substandard eatables are found, penalty can be imposed by the competent authority.
13. The Cooks should know the preparation of North, South Indian and Continental foods.

Mirajou Brawel

14. The Contractor should provide sufficient number of cooks, waiters and other servants for delivering proficient services and would be liable for their misbehavior, misconduct or any other act of disobedience. The staff employed by the Contractor shall not be below the Government of India prescribed working age.
15. The Contractor will make his own arrangement for good quality kitchenware, serving utensils and furniture for seating of customers etc.
16. The Contractor must ensure that the waiters wear neat and clean uniform while on duty.
17. List of the Items to be served in Canteen is given in Annexure -IV. Any change from the menu table without prior permission from the competent authority will lead to penalty as decided by the competent authority. Canteen menu item list may be revised as per the requirement with prior permission of the competent authority.
18. In the allotted portion of the Canteen, the fire safety equipment shall be installed and maintained by Contractor as required under the Fire safety Act.
19. The Canteen Contractor shall use only commercial LPG gas Cylinders.
20. The Institute will not be responsible for any due payment of the users of Canteen. The Contractor shall be required to provide bill/invoice to customers.
21. The Contractor shall be responsible for the reasonable care, maintenance, and safety of the premises, accommodation and other items provided by the Institute.
22. The Contractor shall be bound to keep the premises neat, clean and tidy at all times in accordance with the bye-laws of the Municipal Corporation/Regulatory Authority.
23. Canteen premises and storage units may be inspected by the committee constituted by the competent authority of the Institute at any time for checking hygiene, cleanliness and quality of eatables etc.
24. The Institute may call for the advice of the Institute Medical Officer on matters of hygiene in the canteen.
25. It is the sole responsibility of the Contractor for disposal of all waste materials (like food waste, vegetable waste etc.) generated in the Canteen. The Contractor shall provide adequate number of dustbins (for Bio Degradable Waste and non-Bio Degradable Waste) for cleanliness in their areas of operation. Contractor shall be responsible for emptying/disposal of the Dust Bins in the common bigger garbage box.
26. On the request of the Contractor, the competent authority or his representative may revise the rates of eatables items, if justified with reason, to be given in writing (applicable only once in a financial year under normal circumstances).
27. The Contractor shall not make any additions or alterations in the premises without the prior permission of the competent authority.
28. The Contractor shall not be allowed to open multiple shop outlets or to put up any serving counter in the seating area.
29. The license fee should be quoted in figures and words and are to be typed legibly without any correction. No over-writing is allowed/acceptable.

Niraj Kumar Bhatnagar

30. The sealed offers shall be submitted on or before due date. Late quotations will not be acceptable on any account.
31. The Contractor shall be responsible for fulfilling the requirement of all the statutory liability pertaining to various Labour Laws and must be registered with EPF, ESI or any other Government regulating agencies (as applicable) in respect of the workers assigned to duty at Institute.
32. The Contractor has to give his Mobile Number and other Telephone number for emergency contact.
33. The Institute will not be responsible for any type of compensation, if any canteen worker is injured while on duty. Personal Insurance of each worker has to be borne by the Contractor.
34. In case of failure or breach of any term and condition of the contract, the Institute shall have- a) The authority to rescind the contract and b) The right to forfeit the bank guarantee.
35. It will be the responsibility of the Canteen Contractor to register their worker(s) with Institute Security Office.
36. The Contractor will not transfer or assign the license to any other party.
37. The Contractor and his staff will make their own residential arrangement outside the premises of the Institute.
38. If the canteen remains closed without information, it may be declared as vacant and bank guarantee may be forfeited.
39. The licensee shall not encroach upon the rights of the other licensees running their business in the Institute.
40. The Contractor shall not appoint any sub-contractor to carry out his obligations under the contract. Subcontracting will lead to immediate termination of contract.
41. In case of failure to adhere to the terms and conditions by the Contractor, the Institute shall have the authority to lock the premises and/or take the possession of the premises.
42. All disputes shall be referred to the President – GB, Chitalo Degree Mohavidyalaya, Chitalo, Jajpur, who shall be the sole Arbitrator & his decision shall be final & binding.
43. This tendering process can be terminated at any stage (even without giving contract to any of the applicants) without assigning any reason.
44. Dispute, if any, shall be subject to the jurisdictions of Jajpur Courts only.

Neeraj B. B. B.

Items to be Supplied

Providing Canteen Services at the Campus as per the Specifications below:

Specification and Description of each individual item is as under:

- **Break-Fast (List Enclosed)**
- **Lunch- (List Enclosed)**
- **Dinner (List Enclosed)**

Misrajan Biswas

DETAILS OF THE TENDERER

Sl. No	Particular	
1	Name of the Vendors / Contractors / Firms / Proprietorships / Cooperative Societies / Companies / Individuals	
2	Registered office Address & Complete postal address	
3	Telephone Number & E-Mail Id	
4	Name of Authorized Signatory (in block letters)	
5	Contact No. of authorized signatory	
6	Type of Firm (Proprietary/ Partnership/ PvtLtd./Public Ltd)	Tenderer has to provide relevant documents (with the technical bid) as a proof of firm type.
7	Date of Establishment and Experience in business (In number of years)	Work order to be attached for complying point no 4 of eligibility criteria
8	FSS. Registration No.	
9	PAN No.	
10	Details of Earnest Money Deposit i.e Draft no, date and bank name.	
11	Yearly turnover of the organization during last 5 years (yearwise) and furnish audited balance sheet for the last 3 years. 2021-22, 2022-23, 2023-24, 2024-25, 2025-26	
12	Furnish the names of 3 responsible persons along with their designation, address, Telephone Number etc. for whose organization, you have completed /work in progress as mentioned in Annexure-V and who will be in a position to certify about the performance of your organization.	

Place:

Signature & Seal of the Bidder

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Nirajan B. B. B.

PRICE SCHEDULE

To,
Principal,
Chitalo Degree Mohavidyalaya,
Chitalo, Jajpur

Ref: Bid no. -----

Dated -----

Sir,

I/We ----- hereby offer to Provide the following Services at the prices and within the period indicated below:

<u>SI No.</u>	<u>Description</u>	<u>Item</u>	<u>Qty. in Nos.</u>	<u>Unit Price</u>	<u>Total Amount</u>
<u>1</u>					
<u>2</u>					
<u>3</u>					
<u>Total</u>					

It is herewith certified that we have understood the general Terms and Conditions of the bid and our offer is to supply items strictly in accordance with the requirements and the terms mentioned in the bid.

Note

No change in the Performa is permissible.

Date:

Place:

(Signature and seal of the Bidder)

Nisaran Biswal

SELF DECLARATION FOR NOT BLACK LISTED

To,

The Principal,
Chitalo Degree Mohavidyalaya,
Chitalo, Jajpur - 755062

Ref: Tender no. -----

Dated: -----

Sir,

I / We.....here by confirm that our firm has not been banned or blacklisted by any Government organization/Financialinstitution/Court/Public sector Unit /Central Government.

Place:

Signature & Seal of theBidder

Nissaran Biswal

Work 'Executed/ in-progress' as Prime Contractor on works of similar nature (of value not less than Rs 5 Lakhs) over the last -5- years

Sl. No	Name and address of Client	Description of work	Contract no.	Value of work (in lacs)	Date of issue of work order	Stipulated period of completion	Actual date of completion	Project Name	Remarks explaining reason for delay

Notes:

1. Information has to be filled up specifically in this format.
2. For certificates, the issuing authority shall not be less than an Executive in Charge
3. Document proofs of work orders and performance certificates from the client's needs to be attached.

(Signature and seal of Bidder)

Niranjana Bial